

Colfax-Mingo Community School District
Board of Directors Regular Board Meeting
Colfax-Mingo Jr/Sr High School Media Center
Monday, September 16, 2019

1. Call regular meeting to order and determination of quorum: President Patrick Utz called the meeting to order at 6:00 pm. Present: Mary Poulter, Chet Williams, Brandie Gean, Doug Van Dyke, Mardell Tomlonovic. Absent due to illness: Jan Myers. Administrators present: Superintendent Anderson, Principal Summy, and Principal Jones.
2. Approval of Agenda: Tomlonovic moved, Poulter seconded to approve the agenda as presented. Motion carried 6-0.
3. Recognition of Guests: Board Secretary Hodgson presented 144 signatures of eligible electors who reside within the School District and have petitioned the Board of Directors to call a special election to submit to the voters of the School District the proposition to authorize \$12M General Obligation Bonds to provide the build, update, remodel, and furnish the improvements to the projects listed on this petition. These signatures have been verified by the Board Secretary. A minimum of eighty-nine signatures were needed. Pat Teed, KIDS Committee representative, thanked all who listened and learned more about this project. Korie Whiteman, HS Math instructor, briefed the Board on a proposed trip for the GenOn Club to New Orleans next summer 2020. GenOn, which is a community service-based organization, would work at community projects in the New Orleans area, such as wetlands projects, or the ongoing Katrina projects. She will continue to pursue interest and pricing and be back before the Board with this information.
4. Celebrations: The Board learned of a bus blowing a tire while transporting a team to an athletic event. The driver, Nick Wamsher, was commended for his skill in keeping the bus under control and pulled safely off to the side. A second driver, Mike Rupert, was able to get to the scene quickly and transport the team on to their event. The Board appreciates these two dedicated and conscientious employees, who put student safety first. Thank you!
5. Administration Reports: Elementary: FAST fall assessments begin this week. These results should be available in October for review and student-plotting by the staff. Currently, there are sixty-five students in the preschool program, and thirty-six are transported. They are developing their own professional development program. The PTA chapter has offered to provide funding to help with the PBIS program. Jr/Sr High: Principal Jones is looking to expand electives and exploratories. He presented the Senior Exit Survey from the Class of 2018, reviewing questions and noting highlights. He will provide specific CMCS D results in the near future.
Special Education: The Board reviewed the Paraeducator Guidebook created by Director Ross. An excellent source for para's and other staff. All para's but one are now certified. She and administrators are reviewing schedules and rotation possibilities to cover students adequately and maximize para strengths.
Curriculum: Director Russell's report noted all certified staff has completed the training in suicide prevention in youth, a new mandate from the Iowa DE this year. To make PLC more effective, collaborative teams started the year using common meeting formats so all meetings can be easily accessed by all staff to further collaboration. Other curriculum topics included evaluation of potential math materials, new-teacher mentoring, Priority Standards, and ISASP report progress.
6. Superintendent's Report: At the Superintendents' SICL meeting, discussion included enrollment trends, seclusion and restraint, and identifying commonalities amongst districts for inclement weather situations. Board election papers are due Thursday, September 19. To date, Mary Poulter (DD#4) and Dawn Gibson (DD#6) have submitted papers. Work continues on the new website, and is expected to be implemented by second semester. The Board learned of the 2% convenience fee now charged for online payments. The Revenue Purpose Statement election resulted in 87% approval. Thank you to the community for your support! The KIDS Committee has organized into committees and are gathering donations, identifying communication avenues, and will meet with the DLR Group for more information on this process.
7. Consent Agenda

- 7.1. Tomlonovic moved, Gean seconded to approve the minutes of the 8/19 regular board meeting and the 8/30 special board meeting. Motion carried 6-0.
- 7.2. Williams moved, Tomlonovic seconded to approve the September 2019 payables. Motion carried 6-0.
- 7.3. Fiscal Year 2019 financials will be presented at the October or November board meeting, following recent legislative changes.
8. Action Items
 - 8.1. Poulter moved, Van Dyke seconded to move into closed session pursuant to Iowa Code Section 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Roll call: Ayes-Poulter, Williams, Van Dyke, Gean, Tomlonovic, Utz. Nays-none. Motion carried 6-0. Time: 6:49 pm
Williams moved, Poulter seconded to return to open session. Roll call: Ayes-Williams, Van Dyke, Gean, Tomlonovic, Poulter, Utz. Nays-none. Motion carried 6-0. Time: 7:10 pm.
 - 8.2. Personnel
Gean moved, Tomlonovic seconded to approve the hire of Nick Wamsher as school van driver for the 2019-2020 school year. Motion carried 6-0.
Tomlonovic moved, Gean seconded to approve the hire of Carmen Cratty as school van driver for the 2019-2020 school year. Motion carried 6-0.
Tomlonovic moved, Poulter seconded to approve the hire of Dave Bracewell as assistant junior high volleyball coach for the 2019-2020 season. Motion carried 6-0.
Poulter moved, Tomlonovic seconded to approve the hire of Skylar Rawlins assistant varsity/head JV girls' basketball coach for the 2019-2020 season. Motion carried 6-0.
Van Dyke moved, Poulter seconded to approve the resignation of Craig Naeve as elementary counselor effective immediately. Motion carried 6-0.
 - 8.3. Williams moved, Poulter seconded to consider the Resolution of Transfer presented by the City of Colfax for two plots of city property, noted in Exhibit A attachment, to the Colfax-Mingo CSD, with conditions that the school incur the necessary legal fees, that any unused portions of these two plots be transferred back to the City of Colfax, and the school pursue requests for additional land as deemed necessary from adjacent property owners. Motion carried 5-1. Nay-Van Dyke.
After discussion, Poulter moved, Tomlonovic seconded to approve the Resolution as presented. Motion carried 5-1. Nay-Van Dyke.
 - 8.4. Poulter moved, Tomlonovic seconded to approve the Resolution Ordering an Election on the Issuance of \$12,000,000 General Obligation School Bonds on November 5, 2019. Motion carried 5-1. Nay-Van Dyke.
 - 8.5. There is no appointment of a School Board Member Advocate as IASB delegate this year.
 - 8.6. Williams moved, Tomlonovic seconded to approve the job description for Webmaster/Social Media Manager as presented. Motion carried 6-0.
Poulter moved, Tomlonovic seconded to approve the job description for school van driver as presented. Motion carried 6-0.
 - 8.7. Williams moved, Poulter seconded to approve a special meeting on September 19 at 5 pm to review the campaign timeline and schedules. Motion carried 6-0.
Poulter moved, Tomlonovic seconded to approve Monday, October 7 as a Financial Work Session at 6 pm. Motion carried 6-0.
 - 8.8. Poulter moved, Tomlonovic seconded to approve the contracts for Woodward Academy Daycare and the Grandwood program, to provide the necessary programs for two special needs students. Motion carried 5-1. Nay-Van Dyke.
9. Discussion
 - 9.1. The Board reviewed the Campaign Timeline and event assignments for board members.
 - 9.2. Superintendent Anderson updated the Board on potential timeline for asbestos testing, a possible abatement project, and demolition of unused properties.

- 9.3. At the October 7 Financial Work Session, the Board will review FY 2019 fund balances, FY2020 funds' objectives, Facility Maintenance planning and funding, and funding additional projects in conjunction with a successful bond issue.
- 9.4. The results of the Revenue Purpose Statement was covered in the Superintendent's report.
- 9.5. Student permit practices were reviewed, including the past practice of following state guidelines to allow permits only for those one mile or further from the school. The Board discussed allowing special considerations to students outside the boundaries designated by the Skunk River, Highway 117, and Highway 6.
- 9.6. Superintendent Anderson notified the Board that two routes in the northern section of the district are at capacity. The Board requested an additional route be added, at the approximate cost of \$45,000, and to consider the addition of internet to some busses, in particular those transporting teams to events. This would provide students the opportunity to work on school assignments during transport.
- 9.7. Superintendent Anderson provided information of the need to add four, four-hour para's, two at each building, to assist in student coverage and to maintain a workweek less than thirty hours.
- 9.8. Board Take-Away
Planning, working together with the cities and the community is providing a clearer vision of good things to come for the school district. The Para Handbook, the Curriculum Director, and the Special Education Director are key to providing great support for the district staff and students.
11. Adjournment: Tomlonovic moved to adjourn. Motion carried 6-0. Time: 8:22 pm.

APPROVAL

Patrick Utz, Board of Directors President

ATTEST

Debra A. Hodgson, Board of Directors Secretary