

Colfax-Mingo Community School District
Board of Directors Regular Board Meeting
Colfax-Mingo Jr/Sr High School Media Center
Monday, October 21, 2019

1. Call regular meeting to order and determination of quorum: President Patrick Utz called the meeting to order at 6:00 pm. Present: Mary Poulter, Chet Williams, Jan Myers, Brandie Gean, Doug Van Dyke, Mardell Tomlonovic. Administrators present: Superintendent Anderson, Principal Summy, Principal Jones, and Athletic Director Hume.
2. Approval of Agenda: Myers moved, Tomlonovic seconded to approve the agenda as presented. Motion carried 7-0.
3. Recognition of Guests: None presented.
4. Celebrations: There are new signs recently or soon-to-be posted around the communities. These signs remind parents and patrons to take a few minutes daily to read to children. Every person can have a positive effect on a child's development. One hundred patrons cast November 5 bond issue absentee ballots at the satellite voting station on October 13. The Colfax-Mingo board was one of two boards that had a quorum attend the Legislative Priorities meeting with area legislative representatives.
5. Administration Reports:
 - Elementary: They are building Student Leadership Teams. Student candidates gathered staff endorsements, outlined goals, and made presentations to the student body and staff. Ten leaders were chosen. Candidates that were not chosen may serve in another capacity, yet to be determined. The Board viewed a video from a conference that staff had attended. It highlighted the necessity for compassion and empathy to others' situations. FAST testing results were shared and compared to previous year's data. Thank you to the volunteers from the Colfax Fire Department for their presentation on fire safety to the elementary students.
 - Jr/Sr High: Principal Jones reviewed the 2019 Senior Exit Survey and the Culminating Survey from the Class of 2004. Data from these surveys will be used to guide and improve curriculum content and goals. Three seniors will graduate at mid-term this year. National Honor Society will hold their induction ceremony on Sunday, November 10, at 12:00 pm. Currently, juniors are being registered for ACT testing on December 14.
 - Parent/Teacher conferences for the secondary are November 14th and 19th, and Elementary is November 7 and 14th.
6. Athletic Director Hume shared highlights from the fall sports seasons. Several athletes were recognized for their individual accomplishments in their sports. State Qualifying Meet for cross-country is on October 24th in Williamsburg. The volleyball team will play their regional first round game on Oct 22nd vs East Marshall. Good luck to these teams! Over twenty students have signed up for JH wrestling, boys' basketball and girls' basketball. Over thirty-five students have signed up for HS wrestling between girls and boys.
7. Superintendent's Report: Superintendent Anderson and the Board recognized PK-6 Principal Brian Summy and Jr/Sr High Principal Todd Jones in honor of National Principal's Month. A Picture of Daily Expectations was shared to provide an insight to principal duties. Thank you, Todd and Brian! The paperwork has been finalized, and the district purchased the property at 121 N. League Road. The buildings will be tested for asbestos. The garage may be used for storage. In time, the district will decide the best use of that property. Superintendent Anderson has been meeting with administration and developing budget guidelines for the activities fund. Chet Williams will replace Patrick Utz on the SIAC Committee. Enrollment of students served is up 11.5. Doug Van Dyke, Jan Myers and Mardell Tomlonovic will attend the public meeting on the athletic complex to be held at the Mingo gym on October 23. Geotechnical borings and survey tests did not produce any concerns that may affect the athletic complex project. Another mailer on this public issue will be mailed next week. Superintendent Anderson would like to introduce various early retirement packages at a future board meeting.

8. Consent Agenda
 - 8.1. Tomlonovic moved, Myers seconded to approve the minutes of the 9/16 regular board meeting and the 10/1 and 10/17 special board meeting. Motion carried 7-0.
 - 8.2. Tomlonovic moved, Williams seconded to approve the October 2019 payables. Motion carried 7-0.
 - 8.3. Poulter moved, Tomlonovic seconded to approve the 2018-2019 fiscal year-end financials as presented. Motion carried 7-0.
9. Action Items
 - 9.1. Personnel

Myers moved, Poulter seconded to approve the hire of Mark Hersom as head Junior High girls' basketball coach for the 2019-2020 season. Motion carried 7-0.
 - 9.2. Myers moved, Williams seconded to approve the recommendation to deny the open enrollment requests presented, as they were received after the March 1 deadline and no extenuating circumstances were noted. Motion carried 7-0.
 - 9.3. Tomlonovic moved, Van Dyke seconded to approve the fiscal year 2018-2019 treasurer's report, fund balances, and GAAP balances. Motion carried 7-0.
 - 9.4. Poulter moved, Tomlonovic seconded to approve the request for allowable growth and supplemental aid for a negative 2018-2019 special education balance in the amount of \$354,995.24. Motion carried 7-0.
 - 9.5. Myers moved, Poulter seconded to approve the request for allowable growth and supplemental aid of \$43,548.58 for the costs in excess of weightings and other resources for the 2018-2019 limited English proficiency program. Motion carried 7-0.
 - 9.6. Poulter moved, Williams seconded to approve Ahlers & Cooney, P.C. as the district's 2019-2020 legal counsel. Motion carried 7-0.
 - 9.7. Myers moved, Tomlonovic seconded to approve 2019-2020 depository limits of \$8,000,000 at the First State Bank of Colfax, and \$10,000,000 in the ISJIT/UMB accounts. Motion carried 7-0.
 - 9.8. Poulter moved, Van Dyke seconded to approve a transfer of \$5,603.50 from the General Fund to the Student Activity Fund for the purchase of protective and safety equipment required for any extracurricular interscholastic athletic contest or competition that is sponsored or administered by the school district. Motion carried 7-0.
 - 9.9. Williams moved, Poulter seconded to approve an additional bus route to the northern sections of the district to reduce heavy loads and travel time, and to add internet connection to all bus routes, including activity trips, to provide students more opportunities to complete school work. Motion carried 7-0.
 - 9.10. Tomlonovic moved, Williams seconded to approve the appointment of Mary Poulter as the 2019-2020 School Board Member Advocate. Motion carried 7-0.
 - 9.11. Tomlonovic moved, Poulter seconded to approve Monday, November 11, 6 pm, as a special board meeting date to consider funding options for district projects. Motion carried 7-0.
 - 9.12. Van Dyke moved, Myers seconded to approve the 2019-2020 contract with Automated Logic for software support for the Jr/Sr High HVAC system. Motion carried 7-0.
 - 9.13. Myers moved, Poulter seconded to approve the list of School Improvement Advisory Committee members. Motion carried 7-0.
10. Discussion
 - 10.1. The district will continue the HVAC Service Agreement with Dickerson Mechanical, and coordinate with internal staff to develop a timeline of longevity on current units. This will aid in budgeting for replacements when needed.
 - 10.2. The district will gather quotes for this season's snow removal services. Cost and ability to meet the school's timelines will be considered.
 - 10.3. The Board discussed the addition of three positions to lead before/after-school strength, speed, and agility training in 12-week sessions, one for the winter session, one for spring session, and one for the summer session. There is currently a fall trainer in place. Each position pays \$1500.

- 10.4. The district will consider sharing a social worker position with the Baxter school district. Both districts will receive state funding for this. In addition, the district will again pursue the possibility of adding a Human Resource position, also shared with a neighboring district, and also receiving state funding. More discussion followed about the addition of staff to address class size, and possibly an Operation and Maintenance Director. Financial forecasting will determine the effect of these positions on cash and spending authority.
Myers exited the meeting at 7:24 pm.
- 10.5. Board Take-Away
The upcoming November 5 election is the district's opportunity to vote on school board members and the bond issue for athletic complex upgrades and renovations.
11. Adjournment: Van Dyke moved to adjourn. Motion carried 6-0. Time: 7:35 pm.

APPROVAL

Patrick Utz, Board of Directors President

ATTEST

Debra A. Hodgson, Board of Directors Secretary