

Colfax-Mingo Community School District
Board of Directors Regular Board Meeting
Colfax-Mingo Jr/Sr High School Media Center
Monday, March 25, 2019

1. Call regular meeting to order and determination of quorum: President Patrick Utz called the meeting to order at 6:00 pm. Present: Mary Poulter, Chet Williams, Doug Van Dyke, Mardell Tomlonovic. Absent: Brandie Gean (illness), Jan Myers (work commitment).
2. Approval of Agenda: Recommendation to amend the agenda to move Discussion Item 11.1 to be held directly after Action Item 10.1. This will accommodate guests, the DLR Group, to present earlier and will also blend in to the following Action Items 10.2, 10.3 and 10.4. Tomlonovic moved, Van Dyke seconded to approve the agenda as amended. Motion carried 5-0.
3. Public Hearing: 2019-2020 Budget Hearing - Public and Written Comments. President Utz called for the public hearing on the 2019-2020 budget. No written or oral comments received.
4. Public Hearing: 2019-2020 School Calendar Hearing - President Utz called for the public hearing on the 2019-2020 School Calendar. No written or oral comments received.
5. Recognition of Guests: None registered.
6. Celebrations: The Follies production was entertaining and the talent was impressive, thank you to Dickerson Mechanical for their assistance with manpower and equipment to pump water out of the parking lot at the bus barn, and the classroom window Tigerhawk decals add spirit to the hallways. Also, thank you to the students, staff, community and Board for their work and assistance during the superintendent search. The district met the search timeline and hired a quality candidate.
7. Administration Reports: The Board reviewed the secondary report. Elementary Principal Brian Summy introduced the Colfax Community Preschool Board. They have notified Principal Summy of their intent to drop their 3-and 4-yr-old programs. Principal Summy discussed bringing those programs under the school's umbrella this fall. Conversation included available space at the elementary, staffing, funding, and transportation. This is a great opportunity for the district and parents. The Board gave direction to move ahead with plans to accommodate preschool students this fall.
8. Superintendent's Report: Dr. Verlengia brought information on the following:
Joint City Councils/School Board meeting - The three entities are coordinating dates to hold a joint meeting, possibly April 22, or the first week of May.
Dr. Verlengia will meet with the Colfax-Mingo Education Foundation Tuesday evening for an annual update on building and grounds improvements, and also to discuss renewal of the lease with the school for the Central Office/Bus Barn location, which expires June 30, 2019.
Nutrition Director Kerri Roling provided required quotes to Dr. Verlengia for the purchase of new sinks and shelving in the elementary kitchen. Dr. Verlengia approved the purchase of this equipment from Hockenburg's (TriMark) for a total of \$2,092. This had been approved by the Board as part of the Facility Maintenance Plan for 2018-2019.
Dr. Verlengia provided a Maintenance Manager job description. This would be an enhancement of the current coordinator's position. All current employees are eligible to apply for the position. Dr. Verlengia continues to refine the duties and salary for the position.
Operational sharing opportunities he is pursuing for the 2019-2020 school year include a school counselor, a school social worker, an Operations Manager and a Human Resources Director.
The Board reviewed the open enrollment list for 2019-2020 as of the application due date of March 1.
The Board reviewed the summary of operating costs for the Mingo site.
9. Consent Agenda
 - 9.1. Tomlonovic moved, Williams seconded to approve the minutes of the 2/25 regular board meeting, and the 2/25, 2/26, 2/27 and 2/28 special board meetings. Motion carried 5-0.
 - 9.2. Poulter moved, Van Dyke seconded to approve the March 2019 payables. Motion carried 5-0.
 - 9.3. Tomlonovic moved, Williams seconded to approve the February 2019 financials. Motion carried 5-0.
10. Action Items
 - 10.1. Personnel
Williams moved, Poulter seconded to approve the recommendation that Industrial Arts teacher Shane Webster be granted a leave of absence for the 2019-2020 school year to continue his education. Motion carried 5-0. The long-term substitute position will be advertised.
Van Dyke moved, Williams seconded to approve the resignation of Clint Pudenz as assistant high school football coach effective immediately. Motion carried 5-0.

Van Dyke moved, Poulter seconded to approve the recommendation to hire Blake Warrick as assistant high school boys/girls golf coach for the 2019 golf season. Motion carried 5-0.

Poulter moved, Tomlonovic seconded to approve the recommendation to accept the resignation of Zach Tomas as athletic director effective at the end of the current school year. Motion carried 5-0.

- 10.2. Van Dyke moved, Williams seconded to approve the recommendation to accept the plans and specifications for the HVAC air-conditioning project for the Jr/Sr High gym, and set April 16, 2019 to receive bids on the project. Motion carried 5-0.
 - 10.3. Van Dyke moved, Williams seconded to approve the recommendation to set Monday, April 22, 6:00 pm, as a special meeting date to hold a public hearing for the plans, specifications, and form of contract, and to consider award of contract from the bids received for the HVAC air-conditioning project for the Jr/Sr High gym. Motion carried 5-0.
 - 10.4. Williams moved, Van Dyke seconded to approve the recommendation to set Tuesday, April 9, 5:30 pm as a board finance work session. Motion carried 5-0. The DLR Group and Piper Jaffray will present bond information. The Facilities Master Planning Committee is also invited to attend.
 - 10.5. Williams moved, Utz seconded to approve the recommendation to retain Juicebox to design and program the school's website, not to exceed \$30,000. Motion carried 5-0.
 - 10.6. Poulter moved, Van Dyke seconded to approve the recommendation to accept the 2018-2019 budget amendment as published. Motion carried 5-0. Highlights include: increase in Instructional Support due to addition of curriculum and specials positions, and increase in Non-Instructional to capture loan payment to General Fund.
 - 10.7. Tomlonovic moved, Poulter seconded to approve the recommendation to accept the 2019-2020 budget as published. Motion carried 5-0. Highlights include: increase in property tax valuations due to pipeline installation, reduction of income tax surplus to balance levy rate, and levy rate not to exceed 18.265.
 - 10.8. Poulter moved, Williams seconded to approve the recommendation to approve the Budget Guarantee as presented. Motion carried 5-0. There is no need to levy additional taxes for Budget Guarantee for the 2019-2020 budget.
- Jan Myers arrived at 7:36 pm.
- 10.9. Myers moved, Tomlonovic seconded to approve the recommendation to accept Resolution Authorizing the Redemption of General Obligation School Refunding Bonds, Series 2013, Dated May 21, 2013, and Levying a Tax for Fiscal Year 2019-20 for the Redemption of General Obligation School Refunding Bonds, Series 2013, dated May 21, 2013 in the amount of \$465,000. Motion carried 6-0.
 - 10.10. Williams moved, Tomlonovic seconded to approve the second reading of the Wellness policy as presented. Motion carried 6-0.
 - 10.11. Van Dyke moved, Williams seconded to approve the 2019-2020 school calendar as presented. Motion carried 6-0.
 - 10.12. Poulter moved, Tomlonovic seconded to approve the 2019-2020 agreement with the University of Northern Iowa to provide field experience for teaching students. Motion carried 6-0.

11. Discussion

11.1. Master Facilities Planning Update

The DLR Group reported the input from staff, students and public from prior meetings held March 5 and March 14. This information will be presented to the Master Facilities Committee, who will work to formulate a facility plan for the district.

11.2. Policies - First Reading : The Board reviewed this first reading of the changes to the 500 series.

12. Board Take-Away

The Board is pleased that the administration has made plans to accommodate and serve the additional preschool children this fall. There have been no reported issues with the school day schedule, extended in an effort to gain back school hours lost due to inclement weather this winter.

13. Adjournment: Van Dyke moved to adjourn. Motion carried 6-0. Time: 7:52 pm.