

- I. Call to Order: President Routh called the meeting to order at 7:00 pm. Roll call: Skylar Rawlins, BJ Russell, Doug Garrett, Don Goodman, Jeanine Baldwin, Mardell Tomlonovic. Absent: None. Administrators present: Superintendent Lucas, Principal Summy and Principal Jones.
- II. Approval of Agenda: Tomlonovic moved, Garrett seconded to approve the agenda as presented. Motion carried 7-0.
- III. Recognition of Guests: None registered.
- IV. Board Member Reports: None presented.
- V. Administrator Reports:  
High School – Principal Jones reviewed the 7-12 walk-through day held March 13. Board members reviewed comments from staff and students.
- VI. Tomlonovic moved, Russell seconded to approve the 3/4 minutes, the February financials and March payables as presented, and to amend the 2/25 minutes to read that the Board will revisit Board Policy 502.6 regarding social media. Motion carried 7-0.
- VII. Action Items:
  - 07.1 Rawlins moved, Tomlonovic seconded to approve the resignation of Megan Cooper as high school English teacher effective at the end of the school year. Motion carried 7-0.
  - 07.2 Rawlins moved, Russell seconded to approve the recommendation to approve the list of elementary projects to be funded through the Iowa Energy Bank Program. Motion carried 7-0. The project will include boiler replacement and furnace, chiller, ventilation units and other energy updates. The window replacement project will not be funded through this loan, but will be funded with one-cent sales tax monies.
  - 07.3 Baldwin moved, Tomlonovic seconded to approve the recommendation to accept the bid from Ken Kaiser Restoration for \$63,640 for the masonry and tuckpointing work on the elementary building this summer. Motion carried 7-0.
  - 07.4 The Board reviewed the elementary window replacement project and the window materials that will be used. No board action necessary.
- VIII. Discussion:
  - 08.1 Superintendent Lucas reviewed the 2013-2014 budget. Highlights of the budget are: cash reserve for special education deficit only, tax levy rate increase from 17.28 to 17.44, and an estimated decline in unspent balance if there are no reductions to expenditures. The Board will take action on the budget at the April 1 board meeting.  
Superintendent Lucas provided information on options to refinance the 2010 series of general obligation bonds. The Board was in consensus that the bonds be refinanced using the crossover option, saving approximately \$265,902 on the debt. Superintendent Lucas will notify Piper Jaffrey to begin this process for Board action at a future meeting.  
Superintendent Lucas updated the Board regarding financial concerns with the Nutrition funds. To address the outstanding debt the fund has against the General Fund, and to keep the current operating year solvent, the program must reduce expenditures, or raise lunch prices. Superintendent Lucas recommends reducing personnel expenses, as they are approximately fifty percent of the budget, higher than the state-recommended percent.
  - 08.2 Superintendent Lucas provided the Board with a list of recommended General Fund budget reductions of approximately \$332,118 for the 2013-2014 school year: Reduce one maintenance position, one secretary position, one administrator position, two elementary teacher positions, reduction to superintendent secretary days, limited use of middle school buildings, and shuttle reductions. Recommended Nutrition budget reductions of approximately \$56,820 for the 2013-2014 school year: Reduce assistant director position and reduce hours of other staff where possible. The Board will take action on these recommendations at the next board meeting. The Board also discussed shared superintendent possibilities and shifting the athletic director position from Schedule E of the CMEA master contract to an administrative position.

- IX. Superintendent's Report: The Board reviewed information provided regarding legislation to move from a school year of 180 days to a school year based on 1,080 hours of instruction. Eighteen states still operate on 180 school days. The sequester of federal funding will negatively impact the district \$8,927.92 this fiscal year.
- X. Future Events and Information Items: Boys' track at the UNI Dome and spring break March 28 through April 2.
- XI. Adjourn: Tomlonovic moved, Russell seconded to adjourn. Motion carried 7-0. Time 8:34 pm.

APPROVAL

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Mike Routh, Board of Directors President

ATTEST

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Debra A. Hodgson, Board of Directors Secretary