

Student Personnel

Series 500

Policy Title: STUDENT GOVERNMENT

Code No. 503.1

A student government in any school may be organized within the framework of guidelines adopted by the building principal and his/her faculty representative. The function of student government shall be to provide a channel of communication between students and the professional staff of the building or unit. Regulations and policies shall always remain the province of the Board and administration.

Date of Adoption:
July 1, 1985

Reviewed & Revised:
September 3, 1991
December 9, 1996
January 27, 2003
January 21, 2008
February 16, 2015

Student Personnel

Series 500

Policy Title: STUDENT ORGANIZATIONS

Code No. 503.2

Secondary school student-initiated, non curriculum--related groups and student curriculum-related groups, upon receiving permission from the principal, may use school facilities for group meetings during non-instructional time.

Non-instructional time shall mean any time before the first period of the day and after the last period of the day in which any student attends class. Meetings shall not interfere with the orderly conduct of the education program or other school district operations. It shall be within the discretion of the principal to determine whether the meetings will interfere with the orderly conduct of the education program or other school district operations. Activities relating to and part of the education program shall have priority over the activities of another organization.

Curriculum-Related Organizations

It shall also be the responsibility of the principal to determine whether a student group is curriculum-related. One or more of the following questions will be answered affirmatively if the group is curriculum-related:

- * Is the subject matter of the group actually taught in a regularly offered course?
- * Will the subject matter of the group soon be taught in a regularly offered course?
- * Does the subject matter of the group concern the body of courses as a whole?
- * Is participation in the group required for a particular course?
- * Does participation in the group result in academic credit?

Secondary school curriculum-related student organizations may use the school district facilities for meeting and other purposes before and after the instructional school day. Employees shall be assigned to monitor approved meetings and may interact with curriculum-related organizations.

Non Curriculum Related Organizations

Student-initiated, non curriculum-related organizations shall be provided access to meeting space and school district facilities.

Only students may attend and participate in meetings of non curriculum-related groups. Such attendance shall be strictly voluntary and student-initiated. As a means of determining whether a student's attendance is voluntary, the principal may require parental consent for the student to attend the meetings.

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con't. STUDENT ORGANIZATIONS Code No. 503.2

Employees may be assigned to monitor approved meetings. Employees shall not participate in the meeting or assist in planning, criticizing, or encouraging attendance. Only students may be involved in and attend the non curriculum group's meetings. Based on federal law.

It shall be the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy.

Date of Adoption:

July 1, 1985

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September 1, 1991

December 2, 1996

January 27, 2003

January 21, 2008

February 16, 2015

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Series 500

Policy Title: Graduation Academic Recognition

Code No. 503.6

Academic recognition will be granted to those students who meet the following criteria:

1. The class valedictorian will be recognized solely on the basis of a 4.00 scale.
2. The salutatorian will be recognized solely on the basis of a 4.00 scale with that student being the one with the highest grade point average after the selection of the valedictorian.
3. In determining all academic award honors all classes, including the final semester of the senior year, will be compiled to determine the final grade point averages for each individual student.
4. Students with a cumulative grade point average of 3.80 on a 4.00 scale and above will be recognized as graduating summa cum laude and will wear a gold colored rope draped around their necks during commencement.
5. Students with a cumulative grade point average of 3.50 and above will be recognized as graduating magna cum laude and will wear a silver colored rope draped around their necks during commencement.
6. Students who have been inducted into the National Honor Society will wear appropriate colors during commencement.
7. To be eligible for academic honors students must attend Colfax-Mingo High School the final semester of their senior year (which could be first semester if a mid-year graduate).
8. Juniors who complete graduation requirements and choose to graduate a year ahead of their class will not be eligible for consideration for awards excluding National Honor Society recognition. However, following commencement, such students will be included in the class rank of the class in which they graduate.
9. Three commencement speakers will be chosen to speak at commencement exercises. These students will be selected from the top ten percent of the class academically as determined by the 4.00 grading scale. The principal will ask students according to class rank if they would like to speak until the number of speakers is established. If fewer than three qualified students express interest in speaking, the number of speakers will be reduced to the number expressing interest.

It shall be the responsibility of the high school principal and/or his/her designee to determine the final ranking of all students ensuring the above guidelines are implemented in the determination of all academic awards.

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July 1, 1985

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January 8, 1996
October 21, 2002

January 27, 2003
September 5, 2006

January 21, 2008
February 16, 2015

Student Personnel

Series 500

Policy Title: STUDENT PUBLICATION CODE

Code No. 503.7

- A. Official school publication defined.
An “official school publication” is material produced by students in the journalism, newspaper, yearbook, or writing classes and distributed to students wither free or for a fee.
- B. Expression in an official school publication.
1. No student shall express, publish or distribute in an official school publication material which is:
 - a. obscene;
 - b. libelous;
 - c. slanderous; or
 - d. encourages students to:
 - 1) commit unlawful acts;
 - 2) violate school rules;
 - 3) cause the material and substantial disruption of the orderly and efficient operation of the school or school activity;
 - 4) disrupt or interfere with the educational program;
 - 5) interrupt the maintenance of a disciplines atmosphere; or
 - 6) infringe on the rights of others.
 2. The official school publication shall be produced under the supervision of a faculty advisor.
- C. Responsibilities of Students.
1. Students writing or editing official school publications shall assign and edit the news, editorial and feature contents of the official school publications subject to the limitations of the student publications code and he law.
 2. Students shall strive to achieve professional standards of accuracy, fairness, objectivity and thoroughness in each and every aspect of official school publications.
 3. Students shall strive to achieve professional standards of grammar, usage, punctuation and spelling for clarity and accuracy of official school publications.
- D. Responsibilities of Faculty Advisors
Faculty advisors shall supervise student writers to maintain professional standards of English and journalism and to comply with the law including, but not limited to, the restrictions against unlawful speech.

E. Liability

Student expression in an official school publication shall not be deemed to be an expression of the school district. The school district, the board, and the employees or officials are not liable in any civil or criminal action for any student expression made or published by the students unless the employees or officials have interfered with or altered the content of the student expression. The liability, if any, is only to the extent of interference or alteration of the speech of expression.

F. Appeal procedure

1. Students who believe they have been unreasonably restricted in their exercise of expression in an official student publication shall seek review of the decision through the student grievance procedure under board policy 502.6

2. Persons who believe they have been aggrieved by a student-produced official student publication shall file their complaint through the citizen grievance procedure, under board policy 214.1

G. Time, place and manner of restrictions on official school publications.

1. Official student publications may be distributed in a reasonable manner on or off school premises.

2. Distribution in a reasonable manner shall not encourage students to:

- a. commit unlawful acts;
- b. violate school rules;
- c. cause the material and substantial disruption of the orderly and efficient operation of the school district or school activity;
- d. disrupt or interfere with the education program;
- e. interrupt the maintenance of a disciplines atmosphere; or
- f. infringe on the rights of others.

Date of Approval:

December 2, 1996

January 27, 2003

January 21, 2008

February 16, 2015

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Series 500

Policy Title: SOCIAL EVENTS

Code No. 503.8

All social events shall be under the control and supervision of professional school personnel. Approval for an event shall be secured from the principal of the building involved before any public announcement is made. Hours, behavior, and activities related to social events shall be reasonable and proper as determined by the administration.

Only those students who can be expected to recognize the authority and responsibility of the school personnel should be permitted to attend social functions.

Date of Adoption:

July 1, 1985

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December 2, 1996

January 27, 2003

January 21, 2008

February 16, 2015

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Series 500

Policy Title: STUDENT FEE WAIVER & REDUCTION PROCEDURE

Code No. 503.9

The board recognizes that while certain fees charged students are appropriate and authorized, certain students and their families are not financially able to pay the fees. The school district will grant either full waivers, partial waivers or temporary waivers depending upon the circumstances and the student or student's parents' ability to meet the financial criteria.

A. Waivers"

1. Full Waivers - a student will be granted a full waiver of fees charged by the school district if the student or student's parents meet the financial eligibility criteria for free meals under the Child Nutrition program, Family Investment Program, (no longer a qualification), or transportation assistance under open enrollment. Students in foster care are also eligible for full waivers.
 2. Partial Waivers - a student will be granted a partial waiver of fees charged by the school district if the student or the student's parents meet the financial eligibility criteria for reduced price meals offered under the Child Nutrition program.
 3. Temporary Waivers - a student may be eligible for a temporary waiver of fees charged by the district in the event the student's parents are facing financial difficulty. Temporary waivers may be applied for at any time throughout the school year and shall not extend beyond the end of the school year.
- B. Application - Parents or students eligible for a fee waiver shall make an application on the form provided by the school district. Applications may be made at any time but must be renewed annually.
- C. Confidentiality - The school district will treat the application and application process as any other student record and student confidentiality and access provisions will be followed.
- D. Appeals - Denials of a waiver may be appealed to the superintendent.

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- E. Fines or charges assessed for damage or loss to school property are not fees and will not be waived.
- F. Notice - the school district will annually notify parents and students of the waiver. The following information will be included in registration materials and printed in the student handbook):

Students whose families meet the income guidelines for free and reduced price lunch, the Family Investment Program (FIP), Supplemental Security Income (SSI), transportation assistance under open enrollment, or who are in foster care are eligible to have their student fees waived or partially waived. Students whose families are experiencing a temporary financial difficulty may be eligible for a temporary waiver of student fees. Parents or students who believe they may qualify for temporary financial hardship should contact the building secretary at registration time. for a waiver form. This waiver does not carry over from year to year and must be completed annually.

Date of Approval:

August 19, 1996

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February 16, 2015

Student Personnel

Series 500

Policy Title: INTERNET AND ELECTRONIC MAIL

Code No. 503.11

As an important educational service, the Colfax-Mingo Community School District offers students access to the Internet and Electronic mail. In order for students to gain access to these services parents/guardians must sign and return an Internet Permission Form and Acceptable Use Policy (AUP) to the Principal's office. A permission form will need to be completed once for grades K-5 (elementary), once for grades 6-8 (middle school), and once for grades 9-12 (high school).

Once the properly signed forms have been filed in the Principal's office, students will have access to the Internet. The vast domain of information available with access to the Internet can provide unlimited opportunities to students. The Internet access is made available to help students further their educational goals and objectives; however, students may find ways to access some materials which contain offensive or questionable content. Students will be asked to adhere to certain guidelines established by the School District (AUP).

Students will be expected to adhere to the following:

1. Read and follow the Acceptable Use Policy.
2. Use the Internet and Electronic Mail in a manner consistent with the educational objectives of the Colfax-Mingo Community School District.
3. Student e-mail accounts will not be maintained by the School District, students may access externally available e-mail services for educational purposes consistent with the Acceptable Use Policy.

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