

Colfax-Mingo Community School District  
Regular Board of Directors Meeting  
Colfax-Mingo Jr/Sr High School Media Center  
Monday, February 16, 2015

- I. CALL TO ORDER: President Skylar Rawlins called the meeting to order at 7:00 pm. Roll call: Don Goodman, Dr. Becky Maher, Jan Myers, Doug Garrett and Mardell Tomlonovic (via phone). Absent: Billie Jo Russell. Administrators present: Superintendent Lucas, and Principal Jones.
- II. Approval of Agenda: Maher moved, Garrett seconded to approve the agenda as presented. Motion carried 6-0.
- III. Recognition of Guests: None registered.
- IV. Board Member Reports: Board member Garrett reported he had received a call that suggested Colfax-Mingo contact the PCM school board president to discuss sharing superintendents. It was unclear if the PCM board had discussed this possibility.
- V. Administrator Reports:  
Elementary –The Board reviewed information regarding FAST assessments and the required progress monitoring for students identified as substantially deficient. This monitoring includes parent notification and the creation of a student, parent, teacher, principal contract. Iowa Assessments are complete, Data Day meetings were held, and Grandparent/Grand-friend Day was well-attended. The PTA purchased a book for each student in grades preschool-six and provided each teacher with fifty dollars to spend on classroom books. Thank you to the PTA for your continued support!  
Jr/Sr High –The high school staff and students are prepping for the Department of Education site visit February 24, 25, and 26. Students are preparing power point presentations. The winter sports season is coming to a close. Congratulations to the wrestlers that advanced to districts. The boys' basketball team is playing in the first round of districts tonight. Principal Jones issued a statement to the athletes and coaches praising them for their upbeat attitudes and sportsmanship throughout the season in spite of the win-loss ratio. He's been impressed with the student body cheering and supporting at the games.
- VI. Consent Agenda: Tomlonovic moved, Myers seconded to approve the 1/19 and 2/5 special and regular meeting minutes, the February payables and the January financials as presented. Motion carried 6-0.
- VII. Action Items:
  - 7.1 Personnel Matters  
Maher moved, Myers seconded to approve the recommendation to hire Amy Berkey to serve as nutrition associate effective immediately. Motion carried 6-0.  
Garrett moved, Maher seconded to approve the recommendation to hire Jacy Heinemann to serve as nutrition associate effective immediately. Motion carried 6-0.  
Maher moved, Myers seconded to approve the resignation of Sydney Parks as associate effective immediately. Motion carried 6-0.  
Maher moved, Garrett seconded to approve the resignation of Carl Van Zee as groundskeeper effective immediately. Motion carried 6-0.  
Tomlonovic moved, Garrett seconded to approve the resignation of Deb Donahoo as associate effective March 13. Motion carried 6-0.  
Myers moved, Maher seconded to approve the resignation Brandy Sage as Food and Consumer Science instructor effective at the end of this school year. Motion carried 6-0.  
Garrett moved, Maher seconded to approve the resignation Marty Lucas as Superintendent of the Colfax-Mingo schools effective June 30, 2016. Motion carried 6-0.
  - 7.2 Myers moved, Garrett seconded to approve the Resolution to Consider Continued Participation in the Instructional Support Levy participation. Motion carried 6-0. The hearing will be held at the March 16 regular board meeting.
  - 7.3 Garrett moved, Maher seconded to approve the recommendation to accept the 2013-2014 audit as presented. Motion carried 6-0. Discussion included purchase orders, interfund balances, and segregation of duties.

- 7.4 Myers moved, Garrett seconded to approve the recommendation to accept the agreement with Struxture Architect to conduct a Master Facilities Planning Process for the district. Motion carried 6-0.
- 7.5 Maher moved, Garrett seconded to approve the recommendation to accept the request for proposal for building security equipment and installation at the elementary and the jr/sr high school buildings. Motion carried 6-0. The bids are due March 13.
- 7.6 Maher moved, Goodman seconded to approve the recommendation to accept the request for proposal to retain a superintendent search firm. Motion carried 6-0. The bids are due March 6.
- 7.7 Maher moved, Garrett seconded to approve the recommendation that the district renew the transportation service agreement with Durham School Services for the 2015-2016 school year through the 2017-2018 school year. Motion carried 6-0.
- 7.8 Garrett moved, Maher seconded to approve the recommendation that the district renew the annual maintenance program with WHV Incorporated that provides for the district's automated cooling systems. Motion carried 6-0.
- 7.9 Garrett moved, Maher seconded to approve the second reading of the 500 series of the board policies. Motion carried 6-0.
- 7.10 Myers moved, Tomlonovic seconded to approve the recommendation that the district enter into an agreement with Sarah Short to provide athletic training services for the 2015-2016 school year. Motion carried 6-0.
- 7.11 Tomlonovic moved, Maher seconded to approve the recommendation to accept the request for high school science students to take an overnight trip to attend the Iowa Science Symposium in Iowa City. Motion carried 6-0.

VIII. Discussion Items:

- 8.1 The School Improvement Advisory Committee has met and compiled recommendations regarding major educational needs, student learning goals, long-range goals to include state indicators regarding reading, math and science achievement, and harassment/bullying prevention goals, programs and training. They will present their recommendations at the March 16 board meeting for discussion.
- 8.2 Principal Jones presented information on bullying and harassment issues, policies, legislative input, and internal efforts to address these situations. The school will host a parental meeting to discuss social media influence, how to understand social media tactics, and how to partner with the school and law enforcement to recognize and monitor bullying. This meeting will be held March 19 at 6:30 pm at the high school.
- 8.3 Superintendent Lucas met with the Colfax-Mingo Educational Foundation to discuss their future with the Central Office location. The lease with the school will expire June 30, 2016. Board member Garrett said the Park and Receptions Board may have some interest in retaining this site to incorporate into the proposed recreational area. Discussion will continue between the three parties.

IX. Superintendent's Report: Three possible school calendars were presented. A calendar will not be finalized until legislative action provides direction for school districts. Superintendent Lucas discussed the supplemental state aid proposals in the House and the Senate. Neither proposal is adequate to cover anticipated increases in health and salary increases. The district will need to consider expenditure reductions for the 2016-2017 school year. The 2015-2016 budget will be presented at the March 16 board meeting. A special board meeting will need to be held in April for the budget hearing in order to meet the April 15 filing deadline.

X. Adjourn: Garrett moved to adjourn. Motion carried 6-0. Time 8:29 pm.

APPROVAL

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Skylar Rawlins, Board of Directors President

ATTEST

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Debra A. Hodgson, Board of Directors Secretary