

- I. Call to Order: President Goodman called the meeting to order at 7:00 pm. Roll call: Skylar Rawlins, Dr. Rebecca Maher, Doug Garrett, BJ Russell, Jan Myers, Mardell Tomlonovic. Administrators present: Superintendent Lucas, Principal Summy and Principal Jones.
- II. Approval of Agenda: Tomlonovic moved, Maher seconded to approve the agenda as presented. Motion carried 7-0.
- III. Recognition of Guests: None registered.
- IV. Shannon Maher, president of the Colfax-Mingo Educational Foundation, presented the purpose and history of the Foundation. Nearly all of the income sources are regenerated back into the educational system to purchase books, classroom supplies, technology, equipment and to fund facility repairs. Future endeavors for the Foundation are analyzing the utilization of the Central Office site, recruiting new Foundation members, and working on projects for the benefit of the school district. The district is appreciative of the benefits of this partnership with the Foundation.
- V. The Board heard updates and goals of the district nutrition program from Kerri Roling, Nutrition Director. She also oversees the nutrition program at the PCM school district. She and the staff have revamped their schedules and duties and introduced new menu items. Several new pieces of equipment have been purchased.
- VI. Board Member Reports: None presented.
- VII. Administrator Reports:

Elementary – Professional development centers on reading scores and multi-grade collaboration. SMART boards have been ordered and will arrive in the next few weeks. The Kindergarten classes have invited the board members to the Thanksgiving Feast on Thursday, November 21. There was ninety-four percent attendance at parent-teacher conference in November. Upcoming events: November 22- 5th grade to Junior Achievement Biz Town, 2nd grade to Neil Smith Wildlife; December 10-Kindergarten and 1st grade program at high school at 7 pm; December 10 and 11- Department of Eucation site visit for the 4-year-old preschool program.

High School – Academics: Seventy percent attendance at middle school conferences, identifying at risk students and working with parents toward improvements. Athletics: Fall sports are finalized, cross country represented at state, Dakota Hostetter placed in the top fifteen. Activities: The musical “Annie” is this weekend. Ms. Grant and the students involved are to be commended. State Drill Team competition is the first week in December. Students: Best efforts and representation at the Race for the Cure and Make a Difference Day. Staff: Principal Jones and Middle School instructor Bartholmey attended the American Middle Level Education National Conference last week. Business Instructor Snyder will be on maternity leave in November. Frank Whitten will be the long-term substitute.
- VIII. Consent Agenda: Garrett moved, Tomlonovic seconded to approve the 10/21 and 10/31 minutes, the November payables, and the October financials as presented. Motion carried 7-0.

The Board reviewed the first reading of changes to Board Policy 1005.3 regarding Sales Promotions. Under current policy, the Board approves fundraising requests. The new policy will allow the Superintendent to approve these requests. The Superintendent will keep the Board apprised of all fundraisers in the district. The Board will take action on the second reading of the policy.
- IX. Action Items:
 - 09.1 Personnel Matters: None presented.
 - 09.2 Russell moved, Maher seconded to approve the recommendation to approve an overnight field trip request for the high school softball team to attend a tournament in Marshalltown June 2014. Motion carried 7-0.
 - 09.3 Tomlonovic moved, Maher seconded to approve the recommendation to approve a student teaching agreement contract with Central College. Motion carried 7-0.
 - 09.4 Myers moved, Russell seconded to approve the recommendation to approve a fundraiser request for the high school Drill team to work at Subway for ten percent of profits. Motion carried 7-0.
- X. Discussion Items:
 - 10.1 Following discussion, the Board determined that an early retirement plan will not be offered 2013-14.

10.2 The Mingo American Legion group is interested in purchasing the Mingo Library building. The Board directed Superintendent Lucas to pursue this possibility. Use of the other buildings at the middle school site will continue to be discussed. In response to Board inquiry, Superintendent Lucas has not had contact with the company who wanted to use the middle school property to raise a cell tower since the City of Mingo placed a moratorium on cell towers.

XI. Superintendent's Report: At the elementary, a new rooftop unit will be installed over the office area next week. There will be a meeting with the contractors who are installing the boilers to set a completion date. December 4 and December 7 will be set as dates for the sale of the contents of the middle school buildings. Legislation allows schools to select a school year based on 180 days or 1080 hours. With either option, a school day must be at least six hours of instruction to count the day. Days reduced to less than six hours, such as in the case of inclement weather, will need to be made up if the calendar is based on 180 days. The Department of Education recommends delaying decision on a 2014-15 calendar until the legislature convenes in January. The district will move to a time clock system to meet compliance requirements of the FLSA and most recently the Affordable Care Act compliance requirements. Bob Larson has conducted interviews of staff, students, parents, administrators and two board members as the first step in creating marketing videos for the district. These shorts videos will be placed on the school webpage. A DVD will also be created to distribute to realtors, Mainstreet, and families interested in enrolling into our school district. Eventually, each town will be invited to be a part of this project if they want. Check the website for upcoming events. The annual IASB convention is November 20 and 21. President Goodman has emailed the superintendent's evaluation to each board member. He will provide training and guidance to any board members who wish. The evaluations are due to him by December 16.

XII. Adjourn: Tomlonovic motioned to adjourn. Motion carried 7-0. Time 8:00 pm.

APPROVAL

Don Goodman, Board of Directors President

ATTEST

Debra A. Hodgson, Board of Directors Secretary