

# Tigerhawk Talk



August 2022

**2022-23 School Year starts Wednesday, August 24, 2022**

## Registration is open for the 2022-23 school year

The Colfax-Mingo Community School District is pleased to invite you to our new Infinite Campus Portal. Parents will receive an invitation to the portal via email with all of the information you will need to set up your parent portal account. After your account is created, you will be able to register

your child(ren) for the 22-23 school year.

The online registration process provides parents the opportunity to submit information and upload relevant documents directly to the district, including immunization records and address verification. The online registration process will stream-

line the district's record-keeping process.

All families will be required to submit proof of residency for the 2022-23 school year. A utility bill with a current date, name, and address or a similar type of document will suffice.

If you need assistance with registration process,

please contact Missy Daft at 515.674.3328 or email: [mdaft@colfaxmingo.org](mailto:mdaft@colfaxmingo.org)

Please use a computer to complete online registration, not a cell phone. If you don't have internet access at home, please contact your child's attendance center to determine hours of availability for registration.

## Welcome back



Tim Salmon  
Superintendent

As we finalize preparations for the 2022-23, there is much excitement in the air. Projects are being completed, buildings prepped, staffing finalized and new enrollment coming into the district. During my first few weeks on the job, it has been very evident that our district is filled with fantastic people that are committed to making our district the best that it can be. This has made my transition much easier. Over the next year my focus will be on assessing our district, listening to our community, finishing up projects and continuing to improve on the excellence that exists in Colfax-Mingo.

As we move forward as a district, the athletic projects are beginning to be finalized and ready for our students and community to enjoy. We plan on opening the football stadium for the August 19th scrimmage. All of the work that went into this will be evident as we watch our students and athletes participate in the facilities. It will truly be a beautiful venue that our entire community will be able to enjoy. We are hoping to fill the stands at our opening

game on August 26th when we host Panorama.

With the transition to Infinite Campus, families will now have more access to their student information and online registration. Access will occur in early August and in the future, you will be able to register in the spring for the following year. Our staff have spent many hours preparing for this transition ensuring that each of you have access.

Our building teams have been working this summer to continue to improve our learning environments and provide the best learning experience for our students. Our students continue to excel inside and outside of the classroom, a testament to the quality education that is provided by our staff and the support of our families. Our commitment to excellence within the district will provide our students the ability to be successful in the present and future.

I look forward to working with the community and meeting each of you. Don't hesitate to reach out and help me get to know you and learn more about our community. Looking forward to a successful 2022-23 school year and watching our students grow.

**Superintendent Tim Salmon**



## Colfax-Mingo School Board names Tim Salmon next superintendent

June 2, 2022

The Colfax-Mingo Community School District School Board has named Tim Salmon the district's next superintendent. His contract was approved at a special board meeting on May 31, 2022.

Salmon served as regional administrator for the Grant Wood Area Education Agency in Cedar Rapids. There, he collaborated with various school districts to deliver an array of educational programs and service options to meet individual student needs. He was also the lead instructor and coordinator of the AEA's

Principal Leadership Project.

Before that, Salmon was superintendent and principal in the United CSD, where managed 10 percent growth in student enrollment and implemented one-to-one technology for students. He was also principal of Horizon Elementary School in Johnston, Iowa, as well as director of federal and state programs for the Aldine Independent School District in Texas. He began his career in education as a teacher and coach.

Salmon holds a master's degree in educa-

tion from Stephen F. Austin University and a bachelor's degree in elementary education from the University of Northern Iowa.

District leaders and the Board of Education worked with Grundmeyer Leader Services to conduct the superintendent search. Board and stakeholder interview teams conducted final interviews with each of the four finalists on Tuesday, May 31.

Salmon has been serving as superintendent of the Colfax-Mingo Community School District effective July 1, 2022.

**School website: Link [www.colfaxmingo.k12.ia.us](http://www.colfaxmingo.k12.ia.us)**

**Mission Statement:** "Colfax-Mingo Community School District's mission is to ensure a community that fosters life-long learners, independent thinkers, and productive citizens of character."

As the 2022-23 school year gets underway, the Board of Directors and Administration of the Colfax-Mingo Community School District want to clearly state our position on weapons, drugs, alcohol, gang activity, and racial intolerance in our schools and at our school activities.

The Colfax-Mingo Community School District mission and belief statements reflect our commitment to a safe environment for all, where the teaching for learning can occur. Personal safety is essential if the mission of the district is to be accomplished.

Children are our most precious resource. We are committed to educate, guide, and support every student. We believe that every child can succeed both academically and socially. The expectations for students' behavior are clearly defined in the handbooks. Any changes will be communicated to students and parents through the school newsletter prior to going into effect. The teachers, administrators, and support staff of the school district are committed to maintaining a safe learning environment at all times.

An active partnership among home, school, and community enhances the growth and development of all students. We pledge our continued determination to meet our responsibilities to all the students who attend the Colfax-Mingo Community School District.

### NONDISCRIMINATION STATEMENT

It is the policy of the Colfax-Mingo Community School District not to discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy please contact Tim Salmon, Superintendent, 1000 North Walnut, Colfax, IA 50054. Telephone 515-674-3646 or email [tsalmon@colfaxmingo.org](mailto:tsalmon@colfaxmingo.org).

The board requires all persons, agencies, vendors, contractors and other persons and organizations doing business with or performing services for the school district to subscribe to all applicable federal and state laws, executive orders, rules and regulations pertaining to contract compliance and equal opportunity.

## Colfax-Mingo School District is proud to announce the implementation of a new SIS....Infinite Campus

We have recently chosen to use Infinite Campus as our student information system. Infinite Campus is a district-wide student information system designed to manage attendance, grades, schedules, assessments, and other information about the students in the Colfax-Mingo Community School District. Infinite Campus will replace JMC.

You will have access to the Campus Portal, which is a confidential and secure website that allows parents/guardians to log in and view their child's progress in school. There is also an app available for both iOS and Android devices. The goal of the Campus Portal is to create a better partnership between parents and teachers.

Please visit our website [www.colfax-mingo.k12.ia.us](http://www.colfax-mingo.k12.ia.us) for more information.



# COLFAX-MINGO COMMUNITY SCHOOL ADMINISTRATIVE SERVICES

1000 North Walnut • Colfax, IA 50054 • Telephone: 515-674-3646 • Fax: 515-674-3921



Tim Salmon, Superintendent  
tsalmon@colfaxmingo.org  
515-674-3646 X1110



Kelly Disney, Board Secretary/Business Mgr  
kdisney@colfaxmingo.org  
515-674-3247 X1108



Bert Deaton, Administrative Secretary  
bertdeaton@colfaxmingo.org  
515-674-3646



LiJean Thomas, Business Assistant  
jthomas@colfaxmingo.org  
515-674-3247 X 1109



Alexandra Lancaster, Secondary Principal  
alancaster@colfaxmingo.org  
515-674-4111 X1100



Brian Summy, Elementary Principal  
bsummy@colfaxmingo.org  
515-674-3465



Missy Daft, Student Information Specialist  
mdaft@colfaxmingo.org  
515-674-4111 X 1102



Erin Hume, Activities Director  
ehume@colfaxmingo.org  
515-674-4474 X 1101



Dr. Wendy Anderson, Curriculum Director  
wanderson@colfaxmingo.org  
515-674-4111 X 2103



Michael Britt, Technology Director  
mbritt@colfaxmingo.org  
515-674-4111 X1300



Monty Beals, Director of Operations  
& Maintenance  
mbeals@colfaxmingo.org  
515-674-3646 X 1117



Kerri Roling, Nutrition Director  
kroling@colfaxmingo.org  
515-674-4312

## 90 MINUTE LATE START ON THE FOLLOWING DATES:

SEPT: 7, 14, 21, 28  
OCT: 5, 12, 19, 26  
NOV: 2, 9, 16, 30

DEC: 7, 14, 21  
JAN: 4, 11, 18, 25  
FEB: 1, 8, 15, 22

MAR: 1, 8, 22, 29  
APR: 5, 12, 19, 26  
MAY: 3, 10, 17

## NO SCHOOL FOR TEACHERS PROFESSIONAL DEVELOPMENT ON THE FOLLOWING DATES:

Oct. 10, Nov. 7, Jan. 16, Apr. 24, May 26



## Policy Title: Equal Employment Opportunity & Affirmative Action Grievance Procedure

Code No. 403

Employees of the District and applicants for employment with the District have the right to file a formal complaint alleging non-compliance with federal and state regulations requiring non-discrimination in employment.

### Level One- Counselor and Nurse as Alternate.

Individuals with a grievance of discrimination on the basis of gender, race, national origin, disability, religion, creed, sexual orientation, gender identity or age may first discuss it with their Counselor principal/designee or immediate supervisor, with the goal of resolving the matter informally. An applicant for employment with a complaint of discrimination on the basis of age, color, religion, sex, race, disability, gender identity, marital status, sexual orientation, socio-economic status, national origin, and creed. may discuss it with the instructor, counselor, supervisor, department chairperson, building administrator, or personnel contact person involved.

### Level Two- Building Principal

If the grievance is not resolved at level one and the grievant wishes to pursue the grievance, he or she may formalize it by filing a complaint in writing.

The complaint shall state the date filed, the name of complainant, home address, home and work phone number, the nature of the grievance, the date the alleged violation occurred, the remedy requested, and the signature of the complainant. The filing of the formal, written complaint at level two must be within fifteen (15) working days from the date of the event giving rise to the grievance or from the date the grievant could reasonably become aware of such occurrence. The grievant may request that a meeting concerning the complaint be held with the affirmative action coordinator.

The affirmative action coordinator shall investigate the complaint and attempt to resolve it. A written report from the affirmative action coordinator regarding action taken will be sent within fifteen (15) working days after receipt of the complaint.

### Level Three- Superintendent

If the complaint is not resolved at level two, the grievant may process the complaint to level three by presenting a written appeal to the superintendent/designee within ten (10) working days after the grievant receives the report from the affirmative action coordinator. The grievant may request a meeting with the superintendent/designee. The superintendent/designee has the option of meeting with the grievant to discuss the appeal. A decision will be rendered by the superintendent/designee within ten (10) working days after receipt of the written appeal.

This procedure in no way denies the right of the grievant to file formal complaints with the Iowa Civil Rights Commission, the Federal Office of Civil Rights, or the Equal Employment Opportunity Commission for mediation or rectification of civil rights grievances, or to seek private counsel for complaints alleging discrimination.

## Equal Educational Opportunity

"The Colfax-Mingo Community School district does not discriminate in its educational programs, activities, or employment practices on the basis of age, sex, race, religion, color, disability, national origin, marital status, gender identity, sexual orientation, socio-economic status and/or creed. Students are educated in programs, which foster knowledge of, and respect and appreciation for, the historical and contemporary contributions of diverse cultural groups, as well as men and women to society. The Colfax-Mingo Community School District offers career and technical programs in the following service areas: Family & Consumer Sciences, Business, Constructional Trades, Agricultural & Information Technology. Those who feel they have been discriminated against are encouraged to report it to the School District Affirmative Action Coordinator, the District Superintendent, who can be reached at 515-674-3646. Inquiries may also be directed in writing to the Director of the Region VII Office of Civil Rights, US Dept. of Education, 310 W. Wisconsin Ave., Ste. 800, Milwaukee, WI 53203-2292 [414]291-1111, or the Iowa Dept. of Education, Grimes State Office Building, Des Moines, IA 50319-0146 [515]281-5294"

### Colfax-Mingo Community School District Mission:

*to develop life-long learners, independent thinkers, and productive citizens of character.*

<i>We commit to collaborating through PLCs</i>	<i>We commit to developing and delivering a Guaranteed and Viable Curriculum</i>	<i>We commit to continuously reviewing and responding to assessment data</i>	<i>We commit to using evidence-based instructional strategies</i>	<i>We commit to using an MTSS structure that responds to both social-emotional and academic needs</i>
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### **Colfax-Mingo Vision for Learning:**

Colfax-Mingo's vision is to ensure curriculum, instruction, and assessment are student centered and focused on continuous improvement. Meaningful learning is achieved through collaboration, technology integration, and high expectations for all.



**Mr. Brian Summy - Elementary Principal**  
bsummy@colfaxmingo.org

**Mrs. Lindsey Cummins - School Nurse**  
lcummins@colfaxmingo.com

**Mrs. Annette McGill - Elementary Secretary**  
amcgill@colfaxmingo.com



### Staff Directory

<b>Administration</b>	Mr. Jeff Lindsay - Physical Education
Mr. Tim Salmon - Superintendent	Ms. Kelsey Smith - Special Education
Mr. Brian Summy - Principal	Mrs. Becky Derry - Special Education
<b>Staff</b>	Mr. Stacey Rice - Special Education
Ms. Brittany Hammes - Preschool	Ms. Adrienne Flattery - Title I
Ms. Diana Bunce - Preschool	Mrs. Bobbi Jo Boggs - Talented & Gifted
Mrs. Jessica Fritch - Preschool	Mrs. Bree Skow - School Counselor
Mrs. Denise Brocewell - Kindergarten	Ms. Gabrielle Hoffman - School Counselor
Mrs. Laura Breckenridge - Kindergarten	Mrs. Kristjana Smith - School Counselor
Mrs. Kris Keuning - Kindergarten	Mrs. Tora Surprenant - Behavior Interventionist
Ms. Julia Grett - First Grade	Mr. Andrew Wirtz - Academic Interventionist
Mrs. Deb Hainer - First Grade	Dr. Wendy Anderson - Curriculum Director
Mrs. Brenda Rice - First Grade	Mrs. Stephanie Ver Helst - Special Education Director
Mrs. April Ament - Second Grade	<b>Administrative Support Staff</b>
Ms. Leanne Isley - Second Grade	Mrs. Missy Daft - SIS Specialist
Ms. Jennifer Bryant - Second Grade	Ms. Bert Deaton - Superintendent Secretary
Ms. Kristen Hainer - Third Grade	Mrs. Kelly Disney - Board Secretary
Mrs. Emilee McAtee - Third Grade	Mrs. Annette McGill - Elementary Secretary
Mrs. Mary Dannels - Fourth Grade	Mrs. Jean Thomas - Financial Secretary
Mr. Ryan Gaumer - Fourth Grade	<b>Para Professionals</b>
Mrs. Kelcy Brecht - Fifth Grade	Mrs. Candice Kite
Mrs. Sara Johnston - Fifth Grade	Mrs. Carrie Chadwick
Mr. Justin Teed - Sixth Grade	Mrs. Jessica James
Ms. Brittany Johnson - Sixth Grade	Mrs. Lila Maher
Mr. Matthew Gerhold - Music	
Mrs. Michelle Grant - band	Mrs. Cheyenne Kloassen
Mr. Drew Otto - Art	Mrs. Beth Slacum
<b>Custodial Staff</b>	Mrs. Stacey Hardney
Mr. Monty Beals - Director of Facilities and Maintenance.	Mrs. Amy Forscher
Mr. Pat Teed - Maintenance/Custodian	Megan McKim
Mr. Ty Derry - Custodian	Kendra Jackson
<b>Nutrition Staff</b>	Felicia Hewitt-McDonald
Miss Kerri Roling - Nutrition Director	Christina Villegas
Ms. Amy Fowler	
Mr. David Hansen	
Ms. Jessica Burns	
Ms. Kim Bohn	

## 2022-23 Jr/Sr High School Staff Members

204 North League Road, Colfax, IA 50054 • 515-674-4111 • FAX 515-674-4940



**Alexandra Lancaster, Jr/Sr HS Principal**  
alancaster@colfaxmingo.org



**Willow Neer, Jr/Sr HS Secretary**  
wneer@colfaxmingo.org

**Erin Hume, Activities Director**  
ehume@colfaxmingo.org



### JR/SR HIGH SCHOOL FACULTY DIRECTORY

#### Teaching Staff

Al-Khanfar, Sophia	World Language	McDaniel, Jen	Language Arts
Anderson, Wendy	Curriculum Director	McGhee, Laurie	Science
Barkalow, Matt	Success Center	Merrick, Ben	Language Arts
Boggs, Bobbi Jo	Talented & Gifted	Merrick, Heidi	Academic Interventionist
Bojack, Chrystin	Family Science	Murley, Matt	Instructional Coach
Brahn, Dave	Social Science	Neer, Willow	Secretary
Crossland, Melissa	Social Science	Palmiotto, Tawny	Special Education
Dague, Grace	JH Language Arts	Rupert, Mike	Agricultural Science
Drenth, Dakota	Special Education	Simpson, Autumn	JH Science
Fenton, Merilee	Math	Simpson, Gabe	Social Science
Gerhold, Matthew	Vocal Music	Snyder, Jennifer	Business Education
Grant, Michelle	Instrumental Music	Sontag, Jeff	Art
Hume, Erin	At-Risk & Activities Director	Surprenant, Tara	Behavior Interventionist
Joyce, Amber	Counselor	Tomas, Zach	Physical Education
Kessel, Andrew	Language Arts	Ver Helst, Stephanie	Special Education Director
Kinch, Sabrina	Special Education	Van Zante, Mackenzie	Special Education
Krieger, Joe	Math	Van Zante, Rachel	Counselor
Lancaster, Alex	Principal	Webster, Shane	Industrial Technology
Lindsay, Jeff	Physical Education	Whiteman, Korie	Math
		Wikert, Whitney	Science

#### Support Staff

Cratty, Carmen	Earles, Jim	Fridley, Kaylea	Holdefer, Jeremy
Jones, Jesica	Lester, Kim	McLain, Holly	Shepley, Angie
Wamsher, Andrea	White, Monica	Wickett, Tammy	Wolf, Kathy
Cooper, Ben	Haney, Carrie	Elliott, Jenny	Hague-Renfro, Val
Bucklin, Connie	Tinsley, Judy	Wickersham, Mary	

## **OPEN ENROLLMENT UPDATE - NEW LAW**

On June 21, Gov Reynolds signed HF2589 eliminating the March 1 deadline for open enrollment. This change allows parents/guardians to apply for open enrollment at any time without the need for good cause. The receiving district may deny an open enrollment request if one of the following applies:

- \* The application violates the district's insufficient classroom space policy,
- \* The district does not have the appropriate special education program,
- \* The application would adversely affect the district's implementation of a court-ordered desegregation plan, or
- \* The student has been expelled or suspended.

If a parent/guardian moves and wishes for their student to continue at the original resident district under open enrollment (often known as the "continuation rule"), request cannot be denied due to insufficient classroom space policies.

## **Application Information for Parents and Guardians**

### **Requirements**

If a parent or guardian wishes to open enroll their child or children, they must:

- Complete an application (available in any Iowa public school district's central office and on the Iowa Department of Education's [Department] website),
- Submit an application for each child in their family, and
- Send the application to both the resident and receiving school districts.

If the student is currently open enrolled but would like to open enroll to a new school district, see the following Currently Open Enrolled Student Applications to an Alternate Receiving District section.

### **Important Notes**

- Approval for one child in a family does not guarantee approval for other children in the same family. A parent or guardian must file an open enrollment request for each child in the family.
- A parent or guardian may apply to more than one school district at the same time.
- Notify (in writing) the districts concerned if there is any change in the residence of the student during the open enrollment period.
- If terminating the open enrollment, notify both districts involved.

### **Currently Open Enrolled Student Applications to an Alternate Receiving District**

If a current open enrolled student would like to open enroll to a new school district, the parent or guardian files a new application with:

- The district the student is currently attending and open enrolled into (receiving district),
- The resident district, and
- The district the student wants to attend (alternate receiving district) and should write on the application the child is currently open enrolled and would like to open enroll to a new school district.

The new district (alternate receiving district) will notify:

- The parent or guardian,
- The original district of residence, and
- The previous receiving district of acceptance or denial (281—IAC 17.8(4)).

### **Appeal Process**

As a general rule, appeals of open enrollment decisions should be filed as an original court action in Iowa District Court. Iowa District Court appeals should be filed in district court in the county in which the primary business office of the resident district is located (281—IAC 17.8(9)).

### **Athletic Eligibility**

Students who open enroll in grades nine through 12 are not eligible to participate in varsity contests and competitions during the first 90 school days of transfer (not counting summer school) unless an exception applies allowing immediate eligibility. For a list of exceptions to this rule, please see Iowa Administrative Code subrule 281—36.15(4).



# THE FOLLOWING FORMS ARE PART OF ON-LINE REGISTRATION. COPIES MAY BE OBTAINED BY CONTACTING THE SCHOOL

2022-23 Iowa Application For Free & Reduced Price School Meals/Milk

Standard Fee Waiver Application

Diet Modification Request Form

Iowa Immunization Requirements

Student Health Registration Form

Certificate Of Dental Screening

Student Transportation Form

Iowa Athletic Pre-Participation Physical Examination Form

Heads Up: Concussion In High School Sports

Colfax-Mingo Community Service Requirements & Form

NOTE: Most forms are available on website [ie: Forms and Handbooks](#)

## COLFAX-MINGO TIGERHAWKS



	Classroom	Hallways	Cafeteria	Bathrooms & Locker Rooms	Assemblies	Parking Lot
<b>R</b> Respectful	<ul style="list-style-type: none"> <li>Listen quietly.</li> <li>Use appropriate language.</li> <li>Follow directions.</li> <li>Use classroom equipment as it was intended.</li> <li>Follow class rules.</li> </ul>	<ul style="list-style-type: none"> <li>Use appropriate language.</li> <li>Follow staff directions.</li> <li>Public displays of affection do not belong in the hallway.</li> </ul>	<ul style="list-style-type: none"> <li>Wait your turn in line.</li> <li>Use appropriate language.</li> <li>Keep noise to a minimum.</li> <li>Use "please" and "thank you."</li> </ul>	<ul style="list-style-type: none"> <li>Maintain privacy.</li> <li>Leave others' belongings alone.</li> <li>Use appropriate language.</li> </ul>	<ul style="list-style-type: none"> <li>Listen and be polite to the speaker.</li> <li>Participate appropriately.</li> <li>Use electronics appropriately, if at all.</li> </ul>	<ul style="list-style-type: none"> <li>Follow traffic laws.</li> <li>Park in one spot in designated areas.</li> </ul>
<b>O</b> Open-Minded	<ul style="list-style-type: none"> <li>Be mindful of others' opinions.</li> <li>Remember there are multiple ways to solve problems.</li> <li>Know that students learn differently.</li> <li>Accept that class expectations vary.</li> </ul>	<ul style="list-style-type: none"> <li>Be aware of others as they are getting to their destination.</li> <li>If you see trash, pick it up; we all need to do our part.</li> </ul>	<ul style="list-style-type: none"> <li>Be considerate of the staff.</li> <li>Be inclusive of others at your table.</li> </ul>	<ul style="list-style-type: none"> <li>Three minutes is plenty of time to use the restroom.</li> <li>Be accepting of student differences.</li> </ul>	<ul style="list-style-type: none"> <li>Be considerate of the speaker's point of view.</li> <li>Be flexible during the assembly.</li> </ul>	<ul style="list-style-type: none"> <li>Understand that the parking lot is for everyone—student &amp; adult drivers, buses, pedestrians, etc.</li> </ul>
<b>A</b> Accountable	<ul style="list-style-type: none"> <li>Be engaged in class content.</li> <li>Use resources to track your progress.</li> <li>Use electronic devices appropriately.</li> </ul>	<ul style="list-style-type: none"> <li>Keep hallways clear and clean.</li> <li>Move to your destination in a timely manner.</li> </ul>	<ul style="list-style-type: none"> <li>Put dishes and food in proper receptacles.</li> <li>Keep your area clean and pick up after yourself.</li> <li>Don't waste food.</li> </ul>	<ul style="list-style-type: none"> <li>Clean up after yourself.</li> <li>Place trash &amp; paper products in the proper receptacles.</li> <li>Use the restroom closest to your class.</li> </ul>	<ul style="list-style-type: none"> <li>Move quickly and quietly to a seat and stay there.</li> <li>Keep your hands and feet to yourself.</li> <li>Only talk at appropriate times.</li> </ul>	<ul style="list-style-type: none"> <li>Be aware of your surroundings.</li> <li>Look both ways before crossing.</li> </ul>
<b>R</b> Responsible	<ul style="list-style-type: none"> <li>Come to class on time.</li> <li>Come with all necessary materials.</li> <li>Stay in the designated area.</li> </ul>	<ul style="list-style-type: none"> <li>Keep lockers clean.</li> <li>Keep floors and walls free of debris.</li> </ul>	<ul style="list-style-type: none"> <li>Help clean up after yourself and others.</li> <li>Stay in the designated area.</li> </ul>	<ul style="list-style-type: none"> <li>Keep this area neat and clean.</li> <li>Use restroom between classes or during lunch.</li> <li>Electronic devices do not belong here.</li> </ul>	<ul style="list-style-type: none"> <li>Arrive on time.</li> <li>Stay in the designated area.</li> </ul>	<ul style="list-style-type: none"> <li>Get permission from the office to go to your car.</li> <li>Sign out before you leave the building.</li> </ul>





# COLFAX-MINGO COMMUNITY SCHOOL DISTRICT

## 2022-2023 SCHOOL CALENDAR



### July 2022

M	T	W	T	F		
				1		
4	5	6	7	8		
11	12	13	14	15		
18	19	20	21	22		
25	26	27	28	29		

### August 2022

M	T	W	T	F	Tchr Days	Hrs
1	2	3	4	5		
8	9	10	11	12		
15	16	17	18	19	2	
22	23	24	25	26	7	20
29	30	31			10	40

### September 2022

M	T	W	T	F	Days	Hrs
			1	2	12	53.3
5	6	7	8	9	17	78.5
12	13	14	15	16	22	110.3
19	20	21	22	23	27	142.2
26	27	28	29	30	32	174

### October 2022

M	T	W	T	F	Days	Hrs
3	4	5	6	7	36	199.2
10	11	12	13	14	41	224.3
17	18	19	20	21	46	256.2
24	25	26	27	28	51	288
31					52	294.7

### November 2022

M	T	W	T	F	Days	Hrs
	1	2	3	4	56	319.8
7	8	9	10	11	61	344
14	15	16	17	18	66	381.8
21	22	23	24	25	70	395.2
28	29	30			73	413.7

### December 2022

M	T	W	T	F	Days	Hrs
			1	2	75	427
5	6	7	8	9	80	458.8
12	13	14	15	16	85	490.7
19	20	21	22	23	90	515.8
26	27	28	29	30		

### School Building Hours:

Elementary 8:00 - 3:15

Secondary 8:10 - 3:15

August 1-5; 8-12	Teachers - Collaborative Flex Day
August 15,16	New Teachers Prof Development
August 17,18,22,23	All Teachers Prof Development
August 24	First Student Day
September 5	Labor Day - No School
September 7	90-min Late Starts Begin
Oct 7	Teacher TQ Day - No School
October 10	Teacher Prof Development - No School
October 28	1 <sup>st</sup> Quarter Ends (45 days)
November 7	Teacher Prof Development - No School
November 10,17	Parent/Teacher Conferences~Elementary
November 10,15	Parent/Teacher Conferences~Secondary
November 11	1 <sup>st</sup> Trimester Ends (54 days)
November 23	Teacher Comp Day - No School
November 24 - 25	Thanksgiving Break - No School
Dec 23 - Jan 2	Winter Break
January 3	School Resumes
January 13	2 <sup>nd</sup> Quarter Ends (45 days) 1 <sup>st</sup> Semester Ends (90 days)
January 16	Teacher Prof Development - No School
February 20	Presidents Day - No School
February 24	2 <sup>nd</sup> Trimester Ends (64 days)
Feb 28, Mar 7	Parent/Teacher Conferences~Elementary
March 2, 7	Parent/Teacher Conferences~Secondary
March 10	Teacher Comp Day - No School
March 13-17	Spring Break
March 24	3 <sup>rd</sup> Quarter Ends (42 days)
April 10	Teacher Contract Day - No School
April 24	Teacher Prof Development - No School
May 17	90-min Late Starts End
May 18	Seniors Last Day
May 21	High School Graduation 1:00PM
May 23	Pre-School Last Day
May 25 - 2 hour early out	Last Day of School 4 <sup>th</sup> Quarter Ends (43 days) 3 <sup>rd</sup> Trimester Ends (58 days) 2 <sup>nd</sup> Semester Ends (86 days)
May 26	Teacher Prof Development
May 29	Memorial Day - No School
May 26 - June 8	Teachers - Collaborative Flex Day
May 26; May 30 - June 2	Reserved as Make-up Days

# Colfax-Mingo

Conferences (4:00-8:00 pm):

1 hour early dismissal

Nov 10, 15, 17

Feb 28; March 2, 7

### Board Approved:

> Each Wednesday (Sept. 7 - May 17), school will begin 1 hour and 30 minutes later. Adjusted start time will be used for staff professional development.

> 400 min per day (310 min on late starts)

**District Office 515-674-3646**

**Elementary School 515-674-3465**

**Junior/Senior High School 515-674-4111**

[www.colfax-mingo.k12.ia.us](http://www.colfax-mingo.k12.ia.us)

### January 2023

M	T	W	T	F	Days	Hrs
2	3	4	5	6	95	541
9	10	11	12	13	100	572.8
16	17	18	19	20	105	598
23	24	25	26	27	110	629.8
30	31				112	643.2

### February 2023

M	T	W	T	F	Days	Hrs
		1	2	3	115	661.7
6	7	8	9	10	120	693.5
13	14	15	16	17	125	725.3
20	21	22	23	24	130	750.5
27	28				132	766.8

### March 2023

M	T	W	T	F	Days	Hrs
		1	2	3	135	788.3
6	7	8	9	10	140	812.5
13	14	15	16	17		
20	21	22	23	24	145	844.3
27	28	29	30	31	150	876.2

### April 2023

M	T	W	T	F	Days	Hrs
3	4	5	6	7	155	908
10	11	12	13	14	160	933.2
17	18	19	20	21	165	965
24	25	26	27	28	170	990.2

### May 2023

M	T	W	T	F	Days	Hrs
1	2	3	4	5	175	1022
8	9	10	11	12	180	1053.8
15	16	17	18	19	185	1085.7
22	23	24	25	26	191	1110.3
29	30	31				

### June 2023

M	T	W	T	F		
			1	2		
5	6	7	8	9		
12	13	14	15	16		
19	20	21	22	23		
26	27	28	29	30		

## Colfax-Mingo Community School District 2022-2023 Student Fees

Pre-School 3 year old two day program..(monthly fee) .....	\$65.00
Pre-School 3 year old four day program..(monthly fee) .....	\$130.00
Developmental Kindergarten & 4 year old Pre-School.....	FREE
Pre-School Consumables (3 and 4 year olds).....	\$30.00

Book Rental – All Students Grades K-5.....	\$50.00
Elementary Consumables.....	\$35.00

Book Rental – All Students Grades 7-8.....	\$55.00
Middle School Consumables.....	\$40.00
Middle School Band Instrument Rental Fee.....	\$40.00

Book Rental—All Students Grades 9-12.....	\$60.00
High School Consumables.....	\$45.00
High School Band Instrument Rental Fee.....	\$40.00
Vocational Safety Equipment.....	\$10.00
Science Lab Safety Equipment.....	\$ 10.00
Class Dues [optional] .....	\$20.00

### 2022-2023 ACTIVITY TICKETS

Student Activity	\$50
Adult Activity	\$100
Family Activity	\$225

### 2022-2023 LUNCH PRICES

	<i>One Day</i>
<i>Pre-K (snack ticket)</i>	<i>\$ .60</i>
<i>Extra Milk</i>	<i>\$ .40</i>
<i>Breakfast-Elementary</i>	<i>\$1.50</i>
<i>Breakfast-Grades 6-12</i>	<i>\$1.50</i>
<i>Breakfast-Adult</i>	<i>\$1.85</i>
<i>Lunch-Pre-K thru 12</i>	<i>\$3.10</i>
<i>Lunch-Adult</i>	<i>\$4.15</i>

### Free School Lunches

If your child is getting free school lunches, you may be eligible for Food Assistance.  
For information or to apply, call your local Iowa Department of Human Services Office.  
If you don't know where the office is, call 1-877-DHS-5678 to find out.  
You can also apply online at [www.yesfood.iowa.gov](http://www.yesfood.iowa.gov)

### Almuerzo Escolar Gratuito

Si su hijo recibe almuerzo escolar gratuito, usted podría calificar para Food Assistance  
(Asistencia para Alimentos).  
Para recibir información o llenar la solicitud, vaya a la oficina local de Iowa Department of Human Services.  
Si no sabe dónde está la oficina, llame al 1-877-DHS-5678 para averiguar.  
También puede llenar la solicitud por Internet en [www.yesfood.iowa.gov](http://www.yesfood.iowa.gov)

## Colfax-Mingo Elementary Supply List 2022-2023

### Little Tigerhawk Preschool

- 1- Regular Sized School Backpack
- 1-Hard Plastic 9x5 Supply Box
- 1-box Ziploc brand slider bags quart size (**AM class**)
- 1-box Ziploc brand slider bags gallon size (**PM class**)
- 2 – Elmer’s brand glue stick (**big glue sticks**)
- 1 – Crayola brand **washable** markers- thick (**10 ct.**)
- 2– Box Crayola brand crayons (**regular 24 ct.**)
- 1- Spiral Bound Notebook
- 1 – Fiskars scissors blunt 5”
- 1 - 1” Avery View Binder (write names inside binder)
- 1- Plastic 2 pocket folder for home/school communication
- 1- 4 pack of thin/skinny dry erase markers (multicolor)
- 1 – set of seasonal clothing (**to be left in preschooler’ backpack**)
- \*\* Optional Supplies (Donations)**
- **Small 3 oz cans of play-doh (multipacks)**
- **Baby Wipes**
- **Dixie Cups (5 oz)**

### Developmental Kindergarten

- 1 - Regular Sized School Backpack
- 1 - Hard Plastic 9x5 Supply Box
- 2 - .77 oz. Elmer’s glue stick (big glue sticks)
- 1 - Blunt 5” Fiskars scissors
- 2 – 24 ct. Crayola crayons
- 1 – Crayola Washable Markers - thick (10 ct.)
- 3 – Thin/skinny Highlighters (any color)
- 2 – Spiral Bound Notebooks
- 2 – 1” Avery ViewBinders, any color is fine (for portfolio and homework) ( Please only write name on inside of binders)
- 1 – 2 pocket plastic folder (for take home notes)
- 3 – 2 pocket plastic folders with prongs (1 each of green, yellow, and blue)
- 1 - pack skinny/thing Expo dry erase markers (multicolor)
- \*\* Optional Supplies (Donations)**
- small 3 oz cans of Play-Doh (multipacks)**
- **colored dot stickers (office supply type)**
- **alphabet stickers**

### Kindergarten

- 24 – pencils - #2
- 8 - .77 oz. Elmer’s glue stick (big glue sticks)
- 1 - Blunt 5” Fiskars scissors
- 9 – 24 ct. Crayola crayons
- 1 – 160 ct. Kleenex
- 1 – 2”Avery View Binder, white
- 1 - 1” Avery View Binder, black
- Please only write name on binders
- 4 – 2 pocket folders
- 1 – Hard Plastic 9x5 supply box
- 1 – Small pink bevel eraser
- 1-4 pack Skinny/Thin Expo dry erase markers
- 1 - Crayola watercolor 8 count paint set
- 1- Headphones (no ear buds please)
- 1 - Crayola colored pencil set of 12
- 1 – gallon Ziploc baggies (girls)
- 1 – quart size Ziploc baggies (boys)

### 1st Grade

- 1 – plastic school box
- 6 – 24 ct. Crayola crayons
- 24 - #2 pencils
- 4 – Pocket only folders
- 4 – pink bevel eraser
- 12 - small Elmer’s glue sticks
- 1 – sharp 5” Fiskar scissors
- 2 – 160 ct. boxes of Kleenex
- 1 – 1” Avery view binder-White
- 1 – headphones (no earbuds)
- 1 - Wide ruled 1 subject spiral notebook
- 1-4 pack Skinny/Thin Expo dry erase markers
- 1 –10 ct. Crayola Washable Markers-thick
- 2 - Highlighters (Yellow or Pink)
- 1 - Pack of Disinfectant wipes
- Boys:** 1- snack size box of Ziploc baggies
- Girls:** 1 - quart size box of Ziploc baggies



**2<sup>nd</sup> Grade**

- 1 – sharp 5" scissors
- 4 - Expo skinny markers (black only)
- 12 - #2 pencils (yellow only)
- 2 – 24 ct. Crayola crayons
- 8 – small Elmer's glue sticks
- 2 – pocket- only folder
- 3 – 70 ct. spiral notebook/wide rule
- 1 - plastic school box (without lock)
- 2 – 160 ct. boxes of Kleenex
- 4– Pink bevel eraser
- 2 - Highlighter
- 1 – 1" Binder
- 1 - Headphones (no ear buds please)

**3<sup>rd</sup> Grade**

- 1 - 24 ct. Crayola Crayons
- 1- 12 ct color pencils
- 1 - pack of markers
- 24 - #2 pencils
- 2 - Highlighters
- 1 - red 70 ct spiral notebook
- 3 - 70 ct. spiral notebook
- 1 - Pencil box or bag
- 1 - pointed scissors
- 4 - pocket folders
- 1 - box of kleenex
- 2 - Pink bevel erasers
- 1- pack of 4 dry erase markers
- 1- pack of glue sticks
- 1- pair of earbuds or headphones
- 1 - pack of disinfectant wipes
- Boys: 1- snack size box of Ziploc baggies
- Girls: 1 - quart size box of Ziploc baggies

**4<sup>th</sup> Grade**

- 1 - 1 inch 3 ring binder with clear front presentation cover
- 4 – pocket only folders
- 24 - #2 pencils
- 1 – sharp/pointed Fiskar scissors
- 8– Small Elmer's glue sticks
- 3 - dry erase markers- Black only
- 3 – Pink bevel erasers
- 2 – 200 ct. Kleenex
- 1 – 24 ct. crayons
- 2 – sets of colored markers
- 1 – plastic pencil box
- 1 – 12 ct. Crayola colored pencils
- 4 – composition notebook- wide rule
- 1- 200 ct wide rule paper - wide rule
- 1- pair earbuds or headphones

**5<sup>th</sup> Grade**

- 1 – Basic Calculator
- 4 - pocket folders (plastic preferred)
- 4 - 1 subject notebooks/ wide ruled
- 24 - #2 pencils or mechanical pencils
- 1 – box Crayola classic thick markers (optional)
- 4 – Elmer's glue sticks
- 1 – Box of Kleenex
- 1 – pair of sharp/pointed scissors
- 1 – 24 ct. Crayola colored pencils
- 1 – nylon pencil bag/pouch
- 1 - 1 ½" or 2" 3-Ring Binder with Clear Front Presentation cover
- 1 – 24 ct. Crayola crayons
- 1 - pair earbuds or headphones
- Boys: 1- pack of Clorox wipes
- Girls: 1 - 4 pack Expo Dry Erase markers

**6<sup>th</sup> Grade**

- 4- pocket folders
- 1- package of wide ruled filler paper
- 1 – pair of scissors
- 1 – 24 ct. colored pencils or crayons
- 24 - #2 Pencils or Mechanical Pencils
- 1 - basic calculator
- 4 - 1 subject notebooks/ wide ruled
- 1 – highlighter
- 1- nylon pencil bag or pencil box

- 2- Expo dry erase markers
  - 2 – small Elmer's glue sticks
  - 1 - box of tissues
  - 1 - 1½" or 2" 3-ring binder with clear front presentation cover
  - 1- pair earbuds or headphones
- 
- 1 – set of 8 Crayola Markers (optional)
  - 1 – 3 ring binder/Trapper Keeper (optional)
  - 1 - pack of blue or black pens (optional)

## **2022-23 Colfax-Mingo Jr/Sr High Recommended School Supplies**

*\*Supplies may need to be replenished throughout the year*

### **Junior High**

- 5 folders
- 4 lined notebooks
- 1 composition notebook for science
- 1 inch, 3 ring binder for reading class
- Organization tool: binder, trapper keeper, etc.
- Pencil pouch
- 1 pack of highlighters
- 1 Pack of glue sticks
- 1 Pack of colored pencils
- Red, blue, and black pens
- 24 #2 pencils
- Headphones or earbuds
- Water bottle
- Gym clothes: t-shirt, shorts/sweatpants, deodorant, tennis shoes
- Lock for locker
- Basic calculator

### **High School**

- Folders or organization tool for each class
  - 4 lined notebooks
  - 1 composition notebook
  - Pack of highlighters
  - 2 packs of #2 pencils
  - Calculator
  - Pack of red, blue, and black pens
  - Water bottle
  - Headphones or earbuds
  - Gym clothes: t-shirt, shorts/sweatpants, deodorant, tennis shoes
  - Lock for locker
-

**2022-2023 LUNCH PRICES**

	<i>One Day</i>	<i>Breakfast-Grades 6-12</i>	<i>\$1.50</i>
<i>Pre-K (snack ticket)</i>	<i>\$.60</i>	<i>Breakfast-Adult</i>	<i>\$1.85</i>
<i>Extra Milk</i>	<i>\$.40</i>	<i>Lunch-Pre-K thru 12</i>	<i>\$3.10</i>
<i>Breakfast-Elementary</i>	<i>\$1.50</i>	<i>Lunch-Adult</i>	<i>\$4.15</i>

**Student Fee Waiver & Reduction Procedure**

Students whose families meet the income guidelines for free and reduced price lunch, the Family Investment Program [FIP], Supplemental Security Income [SSI], transportation assistance under open enrollment, or who are in foster care are eligible to have their student fees waived, or partially waived. Students whose families are experiencing a temporary financial difficulty may be eligible for the temporary waiver of student fees. Parents or students who believe they may qualify for temporary financial hardship should contact the principal's secretary during registration or by August 31 annually for a waiver form. This waiver does not carry over from year to year and must be requested and completed annually.

**WAIVER STATEMENT**

If your child(ren) qualifies for free or reduced price meals, you may also be eligible for other benefits. If you sign this waiver, your child(ren) will be considered for a full or partial waiver of school fees. I understand that I will be releasing information that will show that I applied for free and reduced price school meals for my child(ren). I give up my rights to confidentiality for waiver of school fees ONLY. I certify that I am the parent/guardian of the child(ren) for whom application is being made.

Signature of Parent/guardian \_\_\_\_\_ Date \_\_\_\_\_

**YOU DO NOT HAVE TO COMPLETE THIS WAIVER TO GET FREE OR REDUCED PRICE SCHOOL MEALS.**

**WELLNESS POLICY**

The Colfax-Mingo Community School District's Board of Education is committed to the optimal development of every student. The board believes for students to have the opportunity to achieve personal, academic, developmental, and social success, there needs to be a positive, safe, and health-promoting learning environment at every level, in every setting.

The school district provides a comprehensive learning environment for developing and practicing lifelong wellness behaviors. The entire school environment, not just the classroom, shall be aligned with healthy school district goals to positively influence a student's understanding, beliefs and habits as they relate to good nutrition and regular physical activity. In accordance with law and this belief, the board commits to the following:

The school district will identify at least one goal in each of the following areas:

- Nutrition Education and Promotion: Schools will provide nutrition education and engage in nutrition promotion that helps students develop lifelong healthy eating behaviors.
- Physical Activity: Schools will provide students with age and grade appropriate opportunities to engage in physical activity that meet the Iowa Healthy Kids Act.
- Other School Based Activities that Promote Wellness: As appropriate, schools will support students, staff, and parents' efforts to maintain a healthy lifestyle.

The following nutritional guidelines for food available on school campuses will be adhered to:

- Meals served through the National School Lunch and School Breakfast Program will be ap-

pealing and meet, at a minimum, nutrition requirements established by state and federal law;

- Schools providing access to healthy foods outside the reimbursable meal programs before school, during school and thirty minutes after school shall meet the United States Department of Agriculture ("USDA") Smart Snacks in Schools nutrition standards, at a minimum. This includes such items as those sold through a la carte lines, vending machines, student run stores, and fund-raising activities;

- Snacks provided to students during the school day without charge (e.g., class parties) will meet standards set by the district in accordance law.

- Schools will promote marketing and advertising of foods and beverages that meet the Smart Snacks in school nutritional standards on campus during the school day.

The superintendent or superintendent's designee shall implement and ensure compliance with the policy by:

- Reviewing the policy at least every three years and recommending updates as appropriate for board approval;
- Implementing a process for permitting parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, administrators and the public to participate in the development, implementation, and periodic review and update of the policy;
- Making the policy and updated assessment of the implementation available to the public (e.g., posting on the website, newsletters, etc). This information shall include the extent to which the schools are in compliance with policy and a description of

the progress being made in attaining the goals of the policy; and

- Developing administrative regulations, which shall include specific wellness goals and indicators for measurement of progress consistent with law and district policy.

Legal Reference:

42 U.S.C. §§ 1751 et seq.

42 U.S.C. §§ 1771 et seq.

Iowa Code §§ 256.7(29); 256.11(6).

281 I.A.C. 12.5; 58.11.

Cross Reference:

504.5 Student Fund Raising

504.6 Student Activity Program

710 School Food Services

**WELLNESS REGULATION**

To implement the Wellness Policy, the following district specific goals have been established:

Goal 1 – Nutrition Education and Promotion: Schools will provide nutrition education and engage in nutrition promotions that help students develop lifelong healthy eating behaviors. The goal(s) for addressing nutrition education and nutrition promotion include the following

- Provide students with the knowledge and skills necessary to promote and protect their health
- Promote fruits, vegetables, whole-grain products, low-fat and fat-free dairy products, and healthy foods
- Implement evidence-based healthy food promotion techniques through the school meal programs using Smarter Lunchroom techniques
- Nutrition services policies and guidelines for reimbursable meals shall not be less restrictive than federal and state regulations require



## PARENT/GUARDIAN INFORMATION LETTER FOR WEB-BASED APPLICATIONS

### Frequently Asked Questions About Free and Reduced Price School Meals

#### Dear Parent/Guardian:

Children need healthy meals to learn. Colfax Mingo Community School District offers healthy meals every school day. Breakfast cost **\$1.50**; lunch costs **\$3.10**. Your children may qualify for free meals/milk or for reduced price meals. Reduced price is **.30c** for breakfast and **.40c** for lunch. If you need assistance completing this web-based application contact **Jean Thomas, 1000 North Walnut, Colfax, IA, Telephone 515-674-3247; Email: jthomas@colfaxmingo.org**. Please visit our website to complete an application at: <https://iacloud2.infinitecampus.org/campus/portal/parents/colfaxmingo.jsp>

Below are some common questions and answers to help you with the application process.

#### 1. WHO CAN GET FREE OR REDUCED PRICE MEALS?

- All children in households receiving benefits from the Supplemental Nutrition Assistance Program (SNAP-formerly Food Assistance in Iowa), the Family Investment Program (FIP) or a few specific Medicaid programs are eligible for free or reduced price meals.
- Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals.
- Children participating in their school's Head Start program are eligible for free meals.
- Children who meet the definition of homeless, runaway, or migrant are eligible for free meals.
- Children may receive free or reduced price meals if your household's income is at or below the limits on the Federal Income Eligibility Guidelines below and submit an application for free and reduced price meals/milk

#### FEDERAL INCOME ELIGIBILITY GUIDELINES for School Year 2022-2023

Household Size	Yearly	Monthly	Twice per Month	Every Two Weeks	Weekly
1	25,142	2,096	1,048	967	484
2	33,874	2,823	1,412	1,303	652
3	42,606	3,551	1,776	1,639	820
4	51,338	4,279	2,140	1,975	988
5	60,070	5,006	2,503	2,311	1,156
6	68,802	5,734	2,867	2,647	1,324
7	77,534	6,462	3,231	2,983	1,492
8	86,266	7,189	3,595	3,318	1,659
Each additional family member:	8,732	728	364	336	168

**2. SHOULD I COMPLETE AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE ALREADY APPROVED FOR FREE OR REDUCED PRICE MEALS?** No, but please read the letter carefully and follow the instructions. If any children in your household were missing from your notification, contact: **Jean Thomas, 1000 North Walnut, Colfax, IA 50054. Telephone: 515-674-3247 Email: jthomas@colfaxmingo.org** immediately as eligibility for free or reduced price meals is extended to all school age children in a household. If you did not receive a letter from the school, but received a Free Lunch Notice from DHS, submit this letter to your children's school. You may add any students living in your household who are not listed on the letter. Also, if someone in your household receives food assistance and you did not receive either of these letters, you may complete an application listing the case number as this will qualify all school age children in your household for free meals. If you were informed that your children will get reduced price meals, see the income guidelines above and if you feel you would qualify for free meal benefits, complete an application for free and reduced price meals.

**3. WHAT IF WE HAVE FOSTER CHILDREN?** Households with foster and non-foster children may choose to include the foster child as a household member, as this may help other children in the household qualify for benefits. If the foster family is not eligible for free or reduced price meal benefits, that does not prevent a foster child from receiving free meal benefits.

**4. HOW DO I KNOW IF MY CHILDREN QUALIFY AS HOMELESS, MIGRANT, OR RUNAWAY?** Do the members of your household lack a permanent address? Are you staying together in a shelter, hotel, or other temporary housing arrangement? Does your family relocate on a seasonal basis? Are any children living with you who have chosen to leave their prior family or household? If you believe children in your household meet these descriptions and haven't been told your children will get free meals, please contact: **Superintendent Tim Salmon, 1000 North Walnut, Colfax, IA 50054. Telephone: 515-674-3646, or Email: tsalmon@colfaxmingo.org**

**5. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD?** No, complete the web-based application for free and reduced price school meals for all students in your household. An application cannot be approved unless complete eligibility information is submitted, so be sure to complete all required information.

**6. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT A NEW ONE?** Yes, your child's application is only good for that school year and for the first few days of this school year, through **October 7, 2022. (30 operating days from the first day of school)**. You must complete a new application unless the school told you that your child is eligible for the new school year. When the carryover period ends, unless you are notified that your children will receive free meals or you submit an application that is approved, the children must pay full price for school meals. The school is not required to send a reminder or a notice of expired eligibility.

**7. I GET WIC. CAN MY CHILDREN GET FREE MEALS?** Children in households participating in WIC may be eligible for free or reduced price meals. Please complete the web based application.

**8. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN?** Yes, you, your children, or other household members do not have to be U.S. citizens to apply for free or reduced price meals.

**9. WILL THE INFORMATION I GIVE BE CHECKED?** Yes, we may also ask you to send written proof of the household income you report. You are not required to provide proof with your web based application.

**10. IF I DON'T QUALIFY NOW, MAY I APPLY LATER?** Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free or reduced price meals if the household income drops below the income limit, if your household size goes up, or if you start getting SNAP, FIP or other benefits.

**11. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION?** You should talk to school officials. You also may ask for a hearing by calling or writing to: **Superintendent Tim Salmon, 1000 North Walnut, Colfax, IA 50054. Telephone: 515-674-3646, or Email: tsalmon@colfaxmingo.org**

**12. WHAT IF MY INCOME IS NOT ALWAYS THE SAME?** List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.

**13. WHAT IF SOME HOUSEHOLD MEMBERS HAVE NO INCOME TO REPORT?** Household members may not receive some types of income we ask you to report on the application, or may not receive income at all. Whenever this happens please type a 0 in the field. However, if any income fields are left empty or blank, those will also be counted as zeroes. Please be careful when leaving income fields blank, as we will assume you meant to do so.

**14. WE ARE IN THE MILITARY. DO WE REPORT OUR INCOME DIFFERENTLY?** Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food, or clothing, or receive Family Subsistence Supplemental Allowance payments, it must also be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. Any additional combat pay resulting from deployment is also excluded from income.

**15. DO I NEED TO PROVIDE MY SOCIAL SECURITY NUMBER?** Only the last four digits of the Social Security Number of the household's primary wage earner or another adult household member (or an indication of "none") is needed.

**16. WHO CAN GET FREE MILK?** If your school participates in the Special Milk Program for half day pre-kindergartners or kindergarteners, your child may be eligible for free milk. Children are not eligible to receive free milk if they buy extra milk with a meal or if they eat breakfast or lunch and have an afternoon milk break.

**17. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR?** To find out how to apply for SNAP or other assistance benefits, contact your local assistance office or call 1-877-347-5678. Your children may be eligible for Hawki (children's health insurance) or a waiver of school fees. Read the information included in the web-based application for Hawki information. A school waiver form may be part of the web-based application or available from your child's school.

**18. CAN CHILDREN WITH DISABILITIES GET FOOD SUBSTITUTIONS?** If a child has a disability, as determined by a licensed medical professional, and the disability prevents the child from eating the regular school meal, the school will make substitutions prescribed by the licensed medical professional. If a substitution is needed, there will be no extra charge for the meal. Please note, however, that the school is not required to make a substitution for a food allergy, unless it meets the definition of disability. Please call the school for further information.

**19. DO I NEED TO REPORT MY RACE AND ETHNICITY?** It is optional to complete the racial/ethnic portion of the application however if you do not select race or ethnicity, one will be selected for you based on visual observation.

20. If you decide you do not want to complete an application electronically, you can obtain a paper application by contacting **Jean Thomas, 1000 North Walnut, Colfax, IA 50054. Telephone: 515-674-3247 Email: jthomas@colfaxmingo.org**

21. Translated applications are available at: <http://www.fns.usda.gov/school-meals/translated-applications>.

22. If you have other questions or need help, call **Jean Thomas, 1000 North Walnut, Colfax, IA 50054. Telephone: 515-674-3247 Email: jthomas@colfaxmingo.org**

Sincerely,  
**COLFAX MINGO COMMUNITY SCHOOL DISTRICT**

#### **USDA Nondiscrimination Statement:**

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the

complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

**1. mail:** U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; or

**2. fax:** (833) 256-1665 or (202) 690-7442; or

**3. email:** [program.intake@usda.gov](mailto:program.intake@usda.gov)

This institution is an equal opportunity provider.

**Iowa Non-Discrimination Statement:** "It is the policy of this CNP provider not to discriminate on the basis of race, creed, color, sex, sexual orientation, gender identity, national origin, disability, age, or religion in its programs, activities, or employment practices as required by the Iowa Code section 216.6, 216.7, and 216.9. If you have questions or grievances related to compliance with this policy by this CNP Provider, please contact the Iowa Civil Rights Commission, Grimes State Office building, 400 E. 14th St. Des Moines, IA 50319-1004; phone number 515- 281-4121, 800-

457-4416; website: <https://icrc.iowa.gov/>."

#### **Information Statement**

The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not submit all needed information, we cannot approve your child for free or reduced-price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Family Investment Program (FIP) or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced-price meals, and for administration and enforcement of the lunch and breakfast programs. We may share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of programs rules.

## HOMELESS STUDENTS

### McKinney-Vento Education of Homeless Children and Youth

The McKinney-Vento Homeless Assistance Act, ensures educational rights for children and youth experiencing homelessness. The primary goal is educational stability.

#### How does the law define homelessness?

An individual is "homeless" who lacks a fixed, regular, and adequate nighttime residence. This definition of homelessness includes those living in shelters, motels, campgrounds, cars, abandoned buildings, or other inadequate shelter. The law also includes situations in which an individual shares housing with relatives or others because he or she has lost housing or cannot afford housing due to economic hardship.

Unaccompanied Youth are students who are not in the physical custody of a

parent/guardian and are living in a homeless situation.

**Eligibility:** To be considered eligible or for more information regarding homeless education services, contact the District Homeless Liaison at 770-787-1330 ext. 3907 or the Homeless Contact at your child's school. Eligible students or their families should complete a Homeless Education Program Application located on Newton County School System's website or at their local school. Completed forms can be faxed to the HEP office at 678-625-6149 (fax) or given to the local school.

**Renewal** is not automatic. Eligibility for homeless education services is for one school year only. Each school year, families or students will have to reapply annually.

#### Contacts:

Iowa Contact: Emily Teeter 515-669-8622 [Emily.teeter@iowa.gov](mailto:Emily.teeter@iowa.gov)  
[homeless@serve.org](mailto:homeless@serve.org) or <http://nche.ed.gov>  
 1-800-308-2145

## COLFAX-MINGO LEVEL I INVESTIGATORS

#### School Counselors:

Bree Skow – Elementary Counselor, 515-674-3465 X 2104; Email: [bskow@colfaxmingo.org](mailto:bskow@colfaxmingo.org)  
 Amber Joyce – Jr/Sr High School Counselor, 515-674-4111 X 1215; Email: [ajoyce@colfaxmingo.org](mailto:ajoyce@colfaxmingo.org)  
 Alternate: Lindsey Cummins, Nurse, 515-674-3465 X 2100; Email: [lcummins@colfaxmingo.org](mailto:lcummins@colfaxmingo.org)

### Live performances at Tigerhawk softball games



The Tigerhawk softball team has had a live rendition of the National Anthem before the varsity game since 1997 and continues to this day. Singers this year were organized by Colfax-Mingo music teacher and assistant softball coach Michelle Grant. Pictured is AJ Gibson. Other singers this season have been Emma Arndt, new music teacher Matthew Gerhold, as well as Coach Grant.

### Volunteers make a difference for fans attending ballgames



New construction at the athletic complex at the Colfax-Mingo High School made getting to the ball fields a long walk. Bob Davidson, pictured, along with Mack VanZante, Todd Jones, Brian Summy and Erin Hume volunteered to shuttle fans in the school van. Davidson's daughters played softball and he still enjoys watching games.



# Interested in being part of Student Council?

Support your school

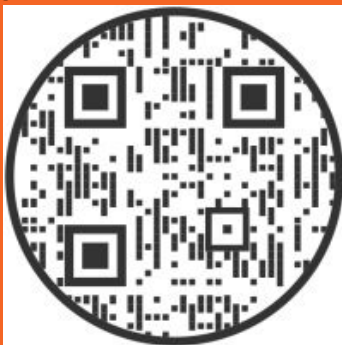


Help with  
Homecoming!

Share your ideas

## Strengthen Leadership Skills

Plan community events



Improve the School

Build Your Resume



**To sign , use the camera on your phone  
to access the QR Code link!**



Questions? See Ms. McDaniel (high school) or  
Mrs. Van Zante (junior high)



# A glimpse of the new sports complex in progress



Photo courtesy of Ben Cooper



# Tigerhawk Talk

## Colfax-Mingo Community School District

1000 North Walnut • Colfax, Iowa 50054

<http://www.colfax-mingo.k12.ia.us>

TIGERHAWK TALK is published by the Jasper County Tribune and is printed at the Heartland Area Education Agency (AEA 11). Deadline for copy and photos is the 12th of each month.

NEWSLETTER DESIGNER • Dana J. King  
SCHOOL FACILITATOR • Bert Deaton

Nonprofit Organization  
U.S. Postage  
Paid  
Colfax, Iowa 50054  
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