

## Colfax-Mingo Community Schools

## **Recovering Username**

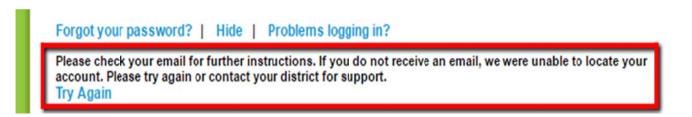
If you forget your username, you can recover it by using the *Forgot Your Username?* link on the login screen.



Once the *Forgot Your Username?* link is selected, a field will appear for the email address associated with your account. It is very important to keep your user account recovery email address up to date in the Infinite Campus system so that you can always recover your username and reset your password.



Enter the email address that you chose for account recovery (which may be different from your primary email address that you entered) and select the *Get username* button. A message will appear indicating an email has been sent containing your Infinite Campus username. If you do not receive the email from Campus containing your username, or if you want to enter a different email address, select the *Try Again* button and enter another email address.



The image below is an example of the username recovery email you will receive.

This message is in response to a request made in Infinite Campus for a forgotten username. If you did not make this request, please contact your district at (555)100-3216.

The user account(s) and related login URL(s) associated with this email address appear below:

Your username is: natetester <a href="http://limpus/kyd3.jsp">http://limpus/kyd3.jsp</a>