

Colfax-Mingo Community School District
Board of Directors Regular Board Meeting
Colfax-Mingo Jr/Sr High Media Center
Monday, September, 20 2021

1. Call regular meeting to order and determination of quorum: President Chet Williams called the meeting to order at 6:00 pm. Present: Patrick Utz, Doug Van Dyke, Mary Poulter, Dawn Gibson, Jan Myers and Mardell Tomlonovic. Administrators present: Superintendent Anderson, Principal Summy, and Principal Lancaster.
2. Myers moved, Tomlonovic seconded to approve the agenda as presented. Motion carried 7-0.
3. Recognition of Guests: Emily Perry addressed the Board to request masks be required in the school buildings this year. Kendra Perry requested masks be required until vaccinations are available for the elementary-age children.
4. Administrative Reports:

Jr/Sr High Principal Lancaster: She presented information on the format and progression toward high-reliability schools. Each teaching staff member has implemented a daily 2x10 communication activity with students, selecting two students, and having conversation with them for a ten-minute period. It has been successful, with students seeking out teachers for their sessions. Professional development has involved setting short-term goals for relationships, collaboration, and MTSS; data analysis of ISASP and comparing results to the priority standards, and building common formative classroom assessments. The staff use flex time on block days to apply the data toward student intervention, and ways to increase the number of advanced students.

Elementary Principal Summy: The Building Leader Team if focused on setting academic and PBIS/SEL goals for the school year. The Success Team of the three building counselors, the Instructional Coach, the Behavior Interventionist, the Academic Interventionist, and himself meet to review building culture, attendance concerns, academic concerns & interventions. Dr. Anderson has led professional development to create an overall literacy audit for the elementary. His building is also focusing on the High Reliability Schools implementation. The three-year-old sections have eleven and twelve respectively, there are forty-six four-year-olds, and five in developmental kindergarten. We are transporting fifty-one children on the noon route. The fifth-grade band has 23 participants, and the sixth grade has thirty.

Curriculum Director Dr. Wendy Anderson: She is conducting a vertical exam of priority standards K-12 to connect curriculum goals. She looks to apply the appropriate assessments, without over-assessment, and to use the data to inform instruction. She will time-audit her studies, and build a format of transparency between her curriculum analysis and actual classroom application that will be on the school's website for patrons to view.

Special Education and Section 504 Director Stephanie Ver Helst: Her position is shared between the Colfax-Mingo and the PCM school districts. Her responsibilities include ensuring the special education programs are in compliance with FAPE, IEP compliance monitoring, and to plan and deliver professional development to teachers and paraprofessionals. In addition, she collaborates with the AEA, parents, mental health and other agencies to find quality services for the students, and to provide innovative practices based on most current studies. She also oversees the English Language Learners program for compliance and service offerings.
5. Superintendent's Report: Superintendent Anderson provided results of the Safe and Collaborative Survey the students participated in. A similar survey will be provided to parents. The results will be used as a guide to enhance current processes. A committee is being formed to develop guidelines of usage for the new Secruely cloud-based program that allows parents online access to their student's daily classroom activities. New scoreboards are being purchased for the Jr/Sr High gym, and the current board is being installed in the school's gym in Mingo. Superintendent Anderson discussed a change order that will decrease the balance due for the contract with the Elder Corporation. He is planning a community-wide meeting to promote the benefits of youth sports programs and volunteers/participants in the many auxiliary school clubs such as CMEF, PTA, and the two Booster clubs. Cooperation and collaboration between the school and these entities will strengthen school programs, and create community pride. The District is seeking long-term substitute teachers for Jr/Sr High English Language Arts, and Science, as both teachers will be on maternity leave. In addition, Industrial Arts instructor Shane Webster has been deployed for non-voluntary military service in the Air National Guard

effective October 9 through May 27, 2022. There is a state-wide shortage of qualifying substitute teachers for positions such as these three. Enrollment data at this time shows some growth. Superintendent Anderson is considering options to ceremoniously open the time capsule recovered from the three-story building in Mingo before demolition, and will inform the public once a date is established.

6. Consent Agenda:

- 6.1. Van Dyke moved, Poulter seconded to approve the minutes of the 8/16 regular and 8/24 special board meetings as presented. Motion carried 7-0.
- 6.2. Gibson moved, Utz seconded to approve the September 2021 payables as presented. Motion carried 7-0. SBO Hodgson will consider alternate qualifying funds for some water main expenses.
- 6.3. Financials: SBO Hodgson will review components of the fiscal year-end financials in Discussion.
- 6.4. Change orders: none to present for Board approval

7. Action Items:

7.1. Personnel Matters:

Gibson moved, Utz seconded to approve the following: Resignations: Brian Warrick as head high school baseball coach, and Carrie Haney as paraprofessional; and the hires of Jeff Beener as head golf coach, Katie Van Wyk as junior high cheer coach, Rachel Russell as junior high student council sponsor, Stacey Rice as head junior high wrestling coach, Gabe Simpson as head junior high boys' track coach, and Todd Cushatt as groundskeeper/custodian. Motion carried 7-0.

7.2. Tomlonovic moved, Poulter seconded to approve the recommendation regarding the Amendment to the Contract between Graphite and the School District, to allow mobilization for Phase II on September 18, to extend the completion date of the project from July, 2022 to October, 2022, and to compensate the District a ten-thousand dollar stipend for the non-use and unavailability of the current football field as a result of Phase II. Motion carried 7-0.

7.3. Van Dyke moved, Myers seconded to approve the recommendation for an overnight trip to the Washington, D.C. area for participating junior high students in March 2023. Motion carried 7-0.

7.4. Tomlonovic moved, Myers seconded to approve the recommendation of the list of members for the 2021-2022 SIAC Committee and meeting dates as presented. Motion carried 7-0.

7.5. There are no special board meeting dates scheduled at this time.

7.6. Van Dyke moved, Poulter seconded to approve the recommendation to enter into 2021-2022 agreements with Woodward-Granger Schools/Grandwood Instructional Program and the Newton CSD/West Academy to allow qualifying students to participate in these programs if necessary. Motion carried 7-0.

8. Discussion Items:

8.1. Superintendent Anderson and the Board reviewed the current Return to Learn Plan (RtL) in conjunction with recent Iowa Department of Public Health, Jasper County Public Health, and CDC recommendations and guidelines, legal guidance, and the current block on Iowa's law banning mask mandates. Of the fifty-five public schools served by the District's AEA, four schools require masks. No schools in the SICL Conference are requiring masks at this time. In the event coronavirus cases peak in staff, the District may consider sharing staff between buildings, virtual classroom situations, parents transporting students if drivers are absent, and other options to avoid cancellation of school. The Board recommended continuation of the current RtL, and revisiting regularly with updated data from viable sources. In the meantime, cleaning and other mitigation strategies continue.

8.2. The Board was in consensus with the Board Committee members and meeting dates as presented.

8.3. The Board reviewed the job description for a night-time custodial position, the additional duties required for this position, and the proposed hourly wage of \$16.75.

Van Dyke left the meeting at 7:16 pm.

8.4. SBO Hodgson provided information on the categorical fund balances of the American Rescue Plan - Elementary and Secondary Schools Emergency Relief Fund (ARP-ESSER). To date,

the District has received \$1.435M of ESSER funds, of which eighty-five percent is used to directly impact student learning with the hire of additional staff, the addition of summer school programs, the purchase of classroom software, and the installation of technology and bandwidth. The remaining balance is to purchase cleaning supplies and equipment to mitigate the spread of the virus. She provided a recap of incurred construction costs to date, expended from Revenue Bonds, and the consequential reimbursement of these funds upon the sale of \$10M in general obligation bonds in July 2021, all per the Reimbursement Resolution approved by the Board last year. The Pave the Path brick fundraising event has raised over twelve-thousand dollars to date. Construction update: Corrections to the tile work in the restrooms at the elementary will be done over winter break. The gym floor in the school's Mingo building is completed. The hallway roof is still under construction. Practices may be held in the gym, but not events due to ongoing construction. The turf at the stadium is scheduled to be installed in the coming week. The project is staying on schedule. Phase II begins this week, with the demolition of the former wrestling/weightroom building.

9. Adjournment: Tomlonovic motioned to adjourn. Motion carried 6-0. 7:34 pm.

APPROVAL Chet Williams
Chet Williams, Board of Directors President

ATTEST Debra A. Hodgson
Debra A. Hodgson, Board of Directors Secretary

Chet Williams

Debra A. Hodgson