

Colfax-Mingo Community School District
Board of Directors Regular Board Meeting
Colfax-Mingo Central Office
Monday, August 16, 2021

1. Call regular meeting to order and determination of quorum: President Chet Williams called the meeting to order at 6:00 pm. Present: Patrick Utz, Doug Van Dyke, Mary Poulter, Dawn Gibson, and Mardell Tomlonovic
Absent: Jan Myers due to work commitments. Administrators present: Superintendent Anderson and Principal Summy.
2. Tomlonovic moved, Poulter seconded to approve the agenda as presented. Motion carried 6-0.
3. Recognition of Guests: Jeff Beener, Jr/Sr High Special Education teacher and coach, would like to offer Junior High students the opportunity to visit Washington, DC and other points of interest in the area. The guided tour would take place during spring break of 2023. This allows several months to fundraise the \$1,855 fee. Mr. Beener has taken this trip a number of years, as both a sponsor and a chaperone, and outlined many details and highlights for the Board. The Board will take action on this trip at a future board meeting.
Michelle Grant, Jr/Sr High Vocal/Band instructor, is considering a trip as well, for the spring of 2022, but will present information at a later date.
4. Administrative Reports: Staff hires are complete, and both buildings are finishing with their renovation projects.
5. Superintendent's Report: Superintendent Anderson met with teachers new to the district. See pictures posted on social media. His message to them is to build around the school's mission, vision and commitment statements, to stay connected with the students and their needs, and also to balance their work with their home and non-work related activities.
Superintendent Anderson met with football players and parents to discuss alternate plans for the football season, as the new stadium will not be available for games this year. They are disappointed, but he appreciated the understanding and actions by both parents and players to come to a resolution for the season. The consensus of that group is that the team play one game at home on the current field so they can celebrate homecoming and senior night, and then play the remaining season on the Central College football field, as the College has extended this offer to the district.
To date, enrollment for the new school year has increased, especially the 3- and 4-year-old enrollment. The need for an additional preschool class and teacher may be necessary due to the increase.
Two dates, October 14, 2021 and April 13, 2022, will be considered for the School Improvement Advisory Committee to meet. The membership list is being reviewed and updated, and will be acted on at a future board meeting.
The Board will not meet September 6 for a worksession, as it is Labor Day, will maintain the regular September board meeting date, and will convene for special board meetings if necessary.
6. Consent Agenda:
 - 6.1. Van Dyke moved, Tomlonovic seconded to approve the minutes of the 8/2 and 8/5 special board meetings as presented. Motion carried 6-0.
 - 6.2. Tomlonovic moved, Utz seconded to approve the August 2021 payables as presented. Motion carried 6-0.
 - 6.3. Financials: SBO Hodgson reported that Bank Iowa will receive the \$10M of general obligation bonds sold in July, to be invested in a money market at 0.5% and liquid for athletic complex construction expenses. Other entities offered similar rates, and the district is pleased to partner with Bank Iowa for the benefit of the communities.
 - 6.4. Change orders: none to present
7. Action Items:
 - 7.1. Personnel Matters:
Tomlonovic moved, Poulter seconded to approve the following: Resignations: Dave Bracewell as assistant high school baseball, Mike Underwood as high school golf coach, Tara Surprenant as junior

high student council sponsor, and Dustin McAninch as custodian; and the hires of Jennifer McDaniel as head high school speech, Andrew Kessel as assistant high school speech, Krissy Yanske as assistant junior high volleyball coach, Mary Wickersham and Jennifer Hogan as nutrition staff, and Tina Bodkins as custodian. Motion carried 6-0.

7.2. Van Dyke moved, Utz seconded to approve the 2021-2022 Return to Learn Plan as presented.

Motion carried 6-0. The RtL Plan includes the addition of a one-year position to monitor and support distance learners and to support in other positions as needed. This position will be funded with ESSER monies. Other components of the plan include: distance-learning offered for elementary and for qualifying junior/senior high students; distance-learning curriculum will follow with classroom curriculum; distance-learners not progressing will be required to return to onsite learning; recommend distancing when possible; masks in the buildings are a personal choice; the district will follow guidance of the Iowa Department of Health (IDPH), who will decide on quarantine standards; no contact tracing per IDPH; handle covid-related illness with the same protocol as other illnesses, per IDPH; grounded guidance and clarification on whether masks are mandatory on school buses is not forthcoming, so the district will strongly recommend masking on buses at this time. Overall, the district will return to pre-covid operations as reasonably able to do, while monitoring and adapting to the overall conditions and situations of the covid environment as they relate specifically to our district, and as allowed by Iowa code and laws, and the IDPH.

7.3. Superintendent Anderson reported that Central College would allow the district to hold football games on their field, at a cost of \$1,000 per game, and the district would keep the gates. The field costs would be with the \$10,000 to be received from Graphite as part of the agreement that Graphite can begin Phase II now. The Board discussed the need for the community to have as many football games at home as possible, as senior citizens and families with young children will not be as likely to travel to Central for the games. The Athletic Boosters and the Scholarship Committee would lose revenue opportunities as well. In addition, the district and Graphite have not reviewed and approved an agreement, so the \$10,000 has not yet been delivered. There was discussion about the unsafe condition of the current field, as its condition deteriorates after a few uses, and if rain, may not be playable. In addition, the football team and the parents supported the one home game to hold homecoming and senior night activities, followed by the chance to play at Central College for the remainder of the season.

Utz moved, Tomlonovic seconded to approve the recommendation to host one home game, and celebrate homecoming and senior night, on Friday, September 3, and play the remaining games of the season at Central College, per their invite, and as approved by the football team and the parents. Motion carried 4-2. Nays: Van Dyke, Poulter.

7.4. Utz moved, Poulter seconded to approve the changes to the 2021-2022 CMEA Contract and Classified Handbook pertaining to staff dress code, buyout of personal leave days, and scheduling the use of those days. After discussion, CMEA representatives in attendance noted that the CMEA had not voted as a whole on these topics yet.

Utz rescinded his motion.

Utz moved, Van Dyke seconded to table action on this item until the CMEA has voted. Motion carried 6-0.

- 7.5. Van Dyke moved, Poulter seconded to approve the 2021-2022 Level I investigators as presented. Motion carried 6-0.
 - 7.6. Utz moved, Poulter seconded to approve Boardmember Gibson as the district's 2021-2022 IASB delegate. Motion carried 6-0. Reminder that each board member is to partake in a digital school finance workshop or listen to recorded sessions provided on the IASB site this year.
 - 7.7. Poulter moved, Gibson seconded to approve the 2021-2022 Board Committee as presented. Motion carried 6-0. New board members will be part of the Policy Committee.
 - 7.8. No special board meeting dates at this time.
 - 7.9. No agreements presented for action.
8. Discussion Items:
- 8.1. Superintendent Anderson and the CIA team attended a collaborative session to review mission and vision goals, develop additional goals for finance and facilities management, and review recommended changes based on High Reliability Schools Framework, all slated for board review and action.
 - 8.2. The Board reviewed the job description for a groundskeeper/custodial position. The acquisition of more land and the plan to bring snow removal and groundskeeping services in-house, required specific certifications, heavy equipment and power equipment operating skills, and on-call preparedness, in addition to standard custodial duties, has created a need for such a position. It is also recommended the hourly rate for this position be \$16.70/hour.
 - 8.3. Construction update: Building entries: the tile for the restrooms is held up in transit, which may delay its install. Work continues and the buildings will be open as approved by inspection and code requirements, although some cosmetics will not be finalized. Mingo: the west exterior wall is completed, the gym floor will be repaired, sanded and painted this week and next, and the entire project is set to be finalized in November. Stadium: Superintendent Anderson has requested Russ Carew, the owner of Graphite, meet with the subcontractors and the architects to resolve issues with the progress of this project.
 - 8.4. The Board toured the elementary and jr/sr high buildings. Van Dyke left the meeting at 7:27.
9. Adjournment: Poulter motioned to adjourn. Motion carried 5-0. 8:20 pm.

APPROVAL Chet Williams
Chet Williams, Board of Directors President

ATTEST Debra A. Hodgson
Debra A. Hodgson, Board of Directors Secretary