


Colfax-Mingo Community School District
Board of Directors Special Board Meeting
Colfax-Mingo Central Office
Tuesday, August 24, 2021

1. Call special meeting to order and determination of quorum: Vice-President Patrick Utz called the meeting to order at 1:00 pm. Present: Mary Poulter; via phone Dawn Gibson, Jan Myers and Mardell Tomlonovic. Absent: Chet Williams, Doug Van Dyke due to work commitments. Administrators present: Superintendent Anderson.
2. Poulter moved, Tomlonovic seconded to approve the agenda as presented. Motion carried 5-0.
3. Action Items:
 - 3.1. Poulter moved, Tomlonovic seconded to approve the following hires: Kyle Teeselink as Distance Learner instructor, and Carmen Cratty and Ashley Shepley as associates, all effective immediately. Motion carried 5-0.
 - 3.2. Poulter moved, Myers seconded to approve the staff dress and personal leave changes to the 2021-2022 CMEA Handbook, as recommended by the CMEA and administration. Motion carried 5-0.
 - 3.3. Myers moved, Poulter seconded to approve the job description for the groundskeeper/custodial position reviewed by the Board at a prior meeting. Motion carried 5-0.
4. Adjournment: Myers moved to adjourn. Motion carried 5-0. 1:05 pm.

APPROVAL 
Patrick Utz, Board of Directors Vice-President

ATTEST 
Debra A. Hodgson, Board of Directors Secretary