

# Colfax-Mingo Community Schools Registration Checklist

This checklist is provided to help aid parents when enrolling a new student with Colfax-Mingo schools. This checklist does not need to be submitted, however, all other documents indicated below **MUST** be submitted through the online application in order to be processed in a timely manner. **Failure to do so many result in a delay in enrollment of your student(s).**

<input type="checkbox"/>	Complete the Online Registration Application for New Students at: <a href="#">JMC New Enrollment Application</a>  Date Submitted: _____
<input type="checkbox"/>	Kindergarten Student Information Form: This will be assigned through your parent portal to be completed after your student is enrolled.
<input type="checkbox"/>	Complete Home Language Survey (required for each student enrolling)
<input type="checkbox"/>	Proof of Child's Age
<input type="checkbox"/>	<b>Medical Documents - To be turned into the building secretary before school starts. Not required for application to be considered complete</b> <ul style="list-style-type: none"><li>• Doctor's Office copy of your child's current Immunization Record or Exemption Certificate <i>**Immunizations must be on file with the school nurse prior to the child starting school</i></li><li>• Dental Screen or exemption certificate for students entering kindergarten and 9th grade</li><li>• Vision Screen for students entering kindergarten and 3rd grade</li><li>• Physical-recommended but not required</li></ul>
<input type="checkbox"/>	Proof of Residency: All families will provide proof of residency <ul style="list-style-type: none"><li>• If you own your home, please provide <b>ONE</b> of the following: printed verification page from the Jasper County Assessor's site, settlement statement, copy of most recent property tax bill, recent mortgage statement, or utility bill from last/current month with parent/guardian name and address clearly listed.</li><li>• If you rent, please provide <b>ONE</b> of the following: a copy of your signed lease agreement, utility bill from last/current month, a current pay stub from last/current month; with the parent/guardian name and address clearly listed.</li><li>• If you recently purchased a home, but have not closed, please provide a copy of the valid purchase contract that states the parent/guardian name, address, possession/closing date, and signature of parent/guardian.</li><li>• If you recently closed on a new home, but your name has yet to appear on the Jasper County Assessor's site, please provide a copy of the settlement statement from closing or the warranty deed.</li></ul>

Items can be submitted in one of the following ways:

Email: [Missy Daft](#) > Fax: 515-674-3921

Mail or deliver in person to Colfax-Mingo Community Schools, 1000 N. Walnut St., Colfax, IA 50054