

# Colfax-Mingo Community Schools Registration Checklist For Incoming Kindergarten Student Only

This checklist is provided to help aid parents when enrolling a new student with Colfax-Mingo schools. This checklist does not need to be submitted, however, all other documents indicated below **MUST** be submitted through the online application in order to be processed in a timely manner. Medical documents need to be turned in to the Elementary Secretary prior to the first day of school but are not necessary for the application to be considered complete.

**Failure to do so many result in a delay in enrollment of your student(s).**

<input type="checkbox"/>	Complete the Online Registration Application for New Students at: <a href="#">JMC New Enrollment Application</a> Date Submitted: _____
<input type="checkbox"/>	Kindergarten Student Information Form: This will be assigned through your parent portal to be completed after your student is enrolled.
<input type="checkbox"/>	Complete Home Language Survey (required for each student enrolling)
<input type="checkbox"/>	Proof of Child's Age
<input type="checkbox"/>	<b>Medical Documents - To be turned into the building secretary before school starts. Not required for application to be considered complete</b> <ul style="list-style-type: none"><li>• Doctor's Office copy of your child's current Immunization Record or Exemption Certificate <i>**Immunizations must be on file with the school nurse prior to the child starting school</i></li><li>• Dental Screen or exemption certificate for students entering kindergarten and 9th grade</li><li>• Vision Screen for students entering kindergarten and 3rd grade</li><li>• Health Registration Form</li><li>• Physical-recommended but not required</li></ul>
<input type="checkbox"/>	<b>Proof of Residency:</b> All families will provide proof of residency <ul style="list-style-type: none"><li>• If you own your home, please provide <b>ONE</b> of the following: printed verification page from the Jasper County Assessor's site, settlement statement, copy of most recent property tax bill, recent mortgage statement, or utility bill from last/current month with parent/guardian name and address clearly listed.</li><li>• If you rent, please provide <b>ONE</b> of the following: a copy of your signed lease agreement, utility bill from last/current month, a current pay stub from last/current month; with the parent/guardian name and address clearly listed.</li><li>• If you recently purchased a home, but have not closed, please provide a copy of the valid purchase contract that states the parent/guardian name, address, possession/closing date, and signature of parent/guardian.</li><li>• If you recently closed on a new home, but your name has yet to appear on the Jasper County Assessor's site, please provide a copy of the settlement statement from closing or the warranty deed.</li></ul>

If items are not submitted before the first day of school, this may delay the registration process.

Items can be submitted in one of the following ways:

Email: [Missy Daft](#) > Fax: 515-674-3921

Mail or deliver in person to Colfax-Mingo Community Schools, 1000 N. Walnut St., Colfax, IA 50054