

Colfax-Mingo Community School District  
Board of Directors Regular Board Meeting  
Colfax-Mingo Jr/Sr High School Media Center  
Monday, April 19, 2021

1. Call regular meeting to order and determination of quorum: President Chet Williams called the meeting to order at 6:00 pm. Present: Patrick Utz, Mary Poulter, Dawn Gibson, Doug Van Dyke, Mardell Tomlonovic. Absent: Jan Myers. Administrators present: Superintendent Anderson, Principal Summy, Principal Lancaster, and Principal Jones.
2. Tomlonovic moved, Van Dyke seconded to approve the agenda as presented. Motion carried 6-0.
3. Notice of Public Hearing for the plans, specifications, form of contract, and estimated cost for Safe and Secure Entries, and elementary restroom updates: No written or oral comments received.
4. Recognition of Guests: Two students spoke to the Board requesting changes to the dress code.
5. Administration Reports: Principals Summy and Jones updated the Board on the proposed summer school programs at the Elementary and the Jr/Sr High. They continue to identify qualifying students, assign staffing needs, and will release sign-up information within the week. The programs will run June 7 through July 2. Hot lunch will be served those days, and also a take-home breakfast meal for the next day. Art, music and physical education will also be considered.
6. Superintendent's Report: Superintendent Anderson provided preschool student counts by area in the district, as the Board continues to consider expanding the preschool program to a site in Mingo. ISASP testing will begin next week. The District will be required to redraw the director district boundaries this year, as a result of the 2020 census. The census data will not be released until late fall, most likely not in time for the November board election. If the redraw results in multiple directors in one district, a special election may be necessary. The Board listened to additional information on moving from seven districts to at-large or a combination of both, and reducing from a seven to five-member board. Superintendent Anderson will continue to bring information to the Board at future meetings so the Board can make decisions. Summer food service program will be in place through July 23. Superintendent Anderson informed the Board that the district insurance company, the contractor PCI, the DLR Group, structural engineers, and a restoration company are compiling data and plans for repairs and compliance requirements due to construction and derecho damages to the Mingo building. Softball lights will be delivered, and the installation should be complete by May 7. Plans to update the billboard at the Colfax exit with Mingo, Colfax, and CMCSO advertising. The District would hold the one-year contract and pay half the annual cost. The two cities would assume the other half. Other contributions may be pursued. Superintendent Anderson introduced new administration evaluation standards.
7. Consent Agenda:
  - 7.1. Tomlonovic moved, Utz seconded to approve the minutes of the 3/8 regular and 4/5 special board meeting as presented. Motion carried 6-0.
  - 7.2. Tomlonovic moved, Utz seconded to approve the April 2021 payables as presented. Motion carried 6-0.
  - 7.3. Utz moved, Poulter seconded to approve the February 2021 financials as presented. Motion carried 6-0.
  - 7.4. Change orders: Poulter moved, Tomlonovic seconded to approve the following change orders for the Athletic Complex: underground conduit for \$14,583 and \$8,582 for exit signs and light fixtures. Motion carried 6-0.
8. Action Items:
  - 8.1. Personnel Matters: Van Dyke moved, Tomlonovic seconded to approve the following:  
The resignation of Alyson Grenier, elementary teacher; the transfers of elementary teacher Andrew Wirtz from elementary teacher to Elementary Academic Interventionist and Matt Barkalow from 7-12 ELA to the At-Risk as an additional instructor; and the hires of Rachel Van Zante, 7-12 counselor; Kristjana Smith, school counselor; Sierra Johnson, 7-12 ELA; Andrew Kessel, 7-12 ELA; Heidi Merrick, Jr/Sr Academic Interventionist, and Dave Bracewell as assistant high school baseball coach. Motion carried 6-0.  
The two Academic Interventionists, the additional At-Risk instructor, the two counselor positions, and one of the ELA positions are two-year contracts, to increase academic and social/emotional support for students as established in the District's academic recovery plan, funded by ESSER monies.

- 8.2. Tomlonovic moved, Utz seconded to approve the plans, specifications, form of contract, and estimated cost for Safe and Secure Entries, and elementary restroom updates as presented, and the hearing was published and held as required. Motion carried 6-0.
- 8.3. Van Dyke moved, Utz seconded to approve: the bid from TBB&M, LLC of Indianola, for \$957,000, to reconstruct the elementary and Jr/Sr High entries, remodel/upgrade the elementary restrooms, and install an entry canopy at the elementary, all as presented and approved; and to approve the contract with TTB&M as presented. Motion carried 6-0. Substantial completion is August 13, 2021.
- 8.4. Gibson moved, Poulter seconded to approve a contract with Terracon for \$4,507 to verify standards are met for cement and dirt compaction related to the installation of the canopy at the elementary. Motion carried 6-0.
- 8.5. Poulter moved, Van Dyke seconded to approve the Budget Guarantee Resolution, that the Board of Directors of Colfax-Mingo Community School District, will levy property taxes for fiscal year 2021-2022 for the regular program budget adjustment as allowed under section 257.14, Code of. Motion carried 6-0.
- 8.6. Poulter moved, Tomlonovic seconded to approve May 17 as a hearing date for the amendment of the 2020-2021 school budget, if it is necessary. Motion carried 6-0.
- 8.7. Van Dyke moved, Tomlonovic seconded to approve the ratification of the 2021-2022 and the 2022-2023 AFSME contract for the non-certified personnel as presented. Motion carried 6-0. The settlement is 2.4% and 2%, respectively, for each school year.
- 8.8. Tomlonovic moved, Van Dyke seconded to approve ratification of the 2021-2022 CMEA contract for the certified staff as presented. Motion carried 6-0. The settlement is 2.8%, to include step increase and \$350 to the base salary.
- 8.9. Poulter moved, Tomlonovic seconded to approve tabling action on the extension of FFCRA under the American Rescue Plan Act until more information is available. Motion carried 6-0.
- 8.10. Gibson moved, Poulter seconded to approve the list of the 2021 graduates as presented. Motion carried 6-0.
- 8.11. Utz moved, Gibson seconded to approve the job description for the Academic Interventionist as presented. Motion carried 6-0.
- 8.12. Utz moved, Tomlonovic seconded to approve a late open enrollment out request due to qualifying criteria. Motion carried 6-0.
- 8.13. Tomlonovic moved, Gibson seconded to approve the Resolutions of Appreciation for our School Nurses, Teachers and the School Board, all in the month of May. Motion carried 6-0. The Board discussed plans to acknowledge staff.
- 8.14. There were no special board meetings scheduled at this time. The next meeting is scheduled as a worksession May 3. Motion carried 6-0.
- 8.15. Gibson moved, Tomlonovic seconded to approve the 2021-2022 AEA Cooperative Purchasing Agreement, the 2021-2022 28E agreement with PCM CSD to share a Special Education Director, and the 2021-2022 28E agreement with Baxter CSD to share a Curriculum Director. Motion carried 6-0.

## 9. Discussion Items

- 9.1. The Board is in consensus that the Superintendent approve change orders in order to maintain construction continuity and progress. All change orders will be submitted to the Board for their information, and must remain within the construction project budget. Substantial change orders may be considered as possible board action items.
- 9.2. Superintendent Anderson recommended rates for teachers, administration, and paraprofessionals, and the nutrition staff, including the Nutrition Director, for summer school services. The Board is in consensus with his plan.
- 9.3. The Board reviewed the budget planning for the ESSER funds, to be used for social/emotional, academic, and safety/well-being purposes. Eligible expenditures continue to be defined for these funds, so the District's plan may change to include these if applicable.
- 9.4. The Board is in consensus that graduation ceremonies this year will have no restrictions on the number of persons who may attend, that seating will be set up as normal and guests can determine groups and distancing, and that all in attendance must wear masks.

10. Adjournment: Van Dyke motioned to adjourn. Motion carried 6-0. 7:21 pm.

APPROVAL \_\_\_\_\_

Chet Williams, Board of Directors President

ATTEST \_\_\_\_\_

Debra A. Hodgson, Board of Directors Secretary