

Colfax-Mingo Community School District  
Board of Directors Special Board Meeting  
Colfax-Mingo Central Office  
Wednesday, March 11, 2020

1. Call special meeting to order and determination of quorum: President Patrick Utz called the meeting to order at 6:00 pm. Present: Doug Van Dyke, Mary Poulter, Dawn Gibson, Jan Myers, Mardell Tomlonovic. Absent: Chet Williams. Administrators present: Superintendent Anderson.
2. Approval of Agenda: Superintendent Anderson requested the addition of Discussion Item 5.2 – Preparedness for COVID-19, as an agenda item. Poulter moved, Tomlonovic seconded to approve the agenda as amended. Motion carried 6-0.
3. Action Items:
  - 3.1. Personnel:

Gibson moved, Tomlonovic seconded to approve the hire of Michelle Grant and Katie Krumm as co-assistant junior high assistant track coaches. Motion carried 6-0.
4. Closed Session:

Poulter moved, Tomlonovic seconded to move into closed session pursuant to Iowa Code section 21.5(1)(i) to evaluate the professional competency of an individual or individuals whose appointment, hiring, performance, or discharge is being considered when necessary to prevent the needless and irreparable injury to that individual's reputation and that individual request a closed session.

Roll call: Ayes-Myers, Poulter, Van Dyke, Gibson, Tomlonovic, Utz. Nays-none. Motion carried 6-0. Time: 6:02 pm. The Board moved into deliberation at 6:57 pm.

Myers moved, Tomlonovic seconded to move out of closed session. Roll call: Poulter, Van Dyke, Gibson, Tomlonovic, Myers, Utz. Nays-none. Motion carried 6-0. Time: 7:20 pm.
5. Discussion:
  - 5.1. The Board reviewed data supporting the need to amend the 2019-2020 budget due to additions of personnel, and anticipated facility construction projects. They also reviewed key components of the 2020-2021 budget, to include the tax levy rate, surplus levy amounts, and anticipated spending authority balances for FY21 and beyond. The budget hearing date will be April 6, 2020.
  - 5.2. Preparedness for COVID-19  
Superintendent Anderson laid out considerations in the event schools will be required to take action to prevent the spread of COVID-19 virus: if closed, will the school continue with online learning and how to reach students do not have internet, or have special needs; payment of staff if school is suspended; following state and federal guidelines, avoiding contact/exposure; the potential for short-notice board meetings, probably electronically; and supplying sanitizers and other opportunities for protection.
6. Adjournment: Van Dyke moved to adjourn. Motion carried 6-0. Time: 8:01 pm.

APPROVAL

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Patrick Utz, Board of Directors President

ATTEST

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Debra A. Hodgson, Board of Directors Secretary