

Colfax-Mingo Community School District
Board of Directors Regular Board Meeting
Colfax-Mingo Central Office-Video/Phone Conference Call
Monday, June 15, 2020

1. Call regular meeting to order and determination of quorum: President Patrick Utz called the meeting to order at 6:00 pm. Present: Mary Poulter, Chet Williams, Dawn Gibson, Doug Van Dyke, Mardell Tomlonovic. Jan Myers joined at 6:12 pm. Administrators present: Superintendent Anderson, Principal Summy and Principal Jones.
The Board met in a video/phone conference call originating from CMCSO Central Office to comply with recommended safety practices in regard to COVID-19. Per Iowa Code Section 21.8, when an in-person meeting is "impossible or impractical," a governmental body is permitted to conduct a meeting by electronic means.
2. Approval of Agenda: Superintendent Anderson requested Action Item 7.6, Consider Dairy Vendor, be moved to discussion. Tomlonovic moved, Van Dyke seconded to approve the agenda as amended. 6-0.
3. Recognition of Guests: None presented.
4. Administrator Reports: The Board reviewed reports from Principals Summy and Jones, and O&M Director Beals. Tina Ross, Director of Special Education, and Tara Surprenant, Behaviorist Instructor, presented year-end reports as well.
5. Superintendent's Report – Superintendent Anderson reported on meals served, building system efficiency audits, and a website update. Also shared notice from Nurse Lindsey Cummins of her intent to go on maternity leave in October. The administration is interviewing for special education and science positions, and also will need to replace the vacated preschool position, as enrollment warrants this position. MidAmerican Energy Co. has notified the district of the cancellation of the lease agreement to rent two stalls in the district's bus barn. The Board received a donation of \$2,000 to the Industrial Arts program from Jon McCarthy, long-time Industrial Arts teacher who retired in 2016. Mr. McCarthy's note spoke to his continued interest in and affection for the school district. In addition, Shomo-Madsen-Stayner Insurance Company donated \$250 to the school's nutrition program, in support of area families affected by the recent pandemic events. The Board is delighted and appreciative of these generous donors, and thank both Mr. McCarthy and Shomo-Madsen-Stayner.
6. Consent Agenda
 - 6.1 Williams moved, Van Dyke seconded to approve the minutes of the 5/18 regular meeting and the 6/1 special board meetings as presented. Motion carried 7-0.
 - 6.2 Poulter moved, Tomlonovic seconded to approve the June 2020 payables as presented. Motion carried 7-0.
 - 6.3 Tomlonovic moved, Myers seconded to approve the April 2020 financials as presented. Motion carried 7-0.
7. Action Items:
 - 7.1 Personnel:
Tomlonovic moved, Poulter seconded to approve the hire of Carrie Haney and Reegan Van Dyke as summer custodial employees, and David Hansen, Michelle McGill, and Judie Tinsley as Summer Food Service Program employees. Motion carried 6-0.
Van Dyke abstained, as one hire recommendation is his son.
Van Dyke moved, Tomlonovic seconded to approve the following resignations:

Mark Rague as secondary special education and head high school boys' basketball coach, Erin Hume as fall strength and conditioning coach, and Jenn Snyder as Webmaster/Social Media Manager, all effective immediately. Motion carried 7-0.

- 7.2 Gibson moved, Van Dyke seconded to approve Monday, July 6, 2020 as a public hearing date for the amended 2020-2021 school calendar. Motion carried 7-0.
- 7.3 Myers moved, Williams seconded to approve the Construction Documentation for the Athletic Improvement Project as presented. Motion carried 7-0.
- 7.4 Van Dyke moved, Tomlonovic seconded to approve July 14, 2020 as the date to receive bids for the Athletic Improvement Project. Motion carried 7-0.
- 7.5 Gibson moved, Tomlonovic seconded to approve Monday, July 20, 2020 as the Public Hearing Date for the Athletic Improvement Contract. Motion carried 7-0.
- 7.6 Consideration of a dairy vendor for 2020-2021 has been moved to discussion.
- 7.7 Poulter moved, Tomlonovic seconded to approve Pan-O-Gold to provide bakery products for the 2020-2021 nutrition program. Motion carried 7-0.
- 7.8 Williams moved, Gibson seconded to approve the 2020-2021 Media Director 28E sharing agreement with Baxter CSD. Motion carried 7-0.
- 7.9 Poulter moved, Tomlonovic seconded to approve the 2020-2021 Curriculum Director 28E sharing agreement with Baxter CSD. Motion carried 7-0.
- 7.10 Tomlonovic moved, Poulter seconded to approve the 2020-2021 Nutrition Director 28E sharing agreement with PCM CSD. Motion carried 7-0.
- 7.11 Myers moved, Poulter seconded to approve the 2020-2021 Counselor 28E sharing agreement with Baxter CSD. Motion carried 7-0.
- 7.12 Williams moved, Tomlonovic seconded to approve the 2020-2021 Buildings and Activities Handbooks as presented. Motion carried 7-0.
- 7.13 Tomlonovic moved, Williams seconded to approve Monday, June 29, 2020 as a special board meeting date to consider the district's 2020-2021 Return to Learn Plan. Motion carried 7-0.
- 7.14 There were no contracts or agreements to present at this meeting.

8. Discussion Items

- 8.1. The Board reviewed and selected five 2020-2021 legislative priorities to submit to IASB.
- 8.2. Construction Update: Superintendent Anderson updated the Board on recent meetings, and also proposed August 3 as a date for the Board to meet and tour district facilities.
- 8.3. Superintendent Anderson presented the 2020-2021 Return to Learn proposal to be submitted to the State by July 1, 2020.
- 8.4. The Board reviewed the Classified Handbook. The Non-Classified Handbook will be available to review soon.
- 8.5. Superintendent Anderson reported multiple requests of interest in purchasing school property located at 121 North League Road. The Board was in consensus that bids be received to determine if selling the property would be a viable option for the district.
- 8.6. The Board reviewed the Administrative Retirement Package presented by Superintendent Anderson. Variables to the package were discussed. Superintendent Anderson will continue to revise this.
- 8.7. Superintendent Anderson presented some scenarios that would enhance and incentivize the Athletic Director position. The Board would consider the addition of family health and dental for this position to align it with the administrative duties.
- 8.8. The Board considered the low dairy bid received from Dean Foods versus remaining with the popular dairy products from Anderson-Erickson. Considerations: on a recent state Nutrition Audit, the district received a citation for not taking low bid; will the change affect

sales or waste; will federal funding be jeopardized if low bid not taken. The Board was in consensus that the district should remain in compliance with state guidelines, and accept the low bid.

8.9. Board Take-Away - The Board summed meeting highlights: Improvements at both the high school and the Mingo site has received positive reinforcement from patrons; thank you to Superintendent Anderson and the staff who developed the Return to Learn Plan, and thank you to the donors for their interest and contributions to the betterment of this district.

9. Adjournment: Van Dyke moved to adjourn. Motion carried 7-0. Time: 8:20 pm.