

Colfax-Mingo Community School District  
Board of Directors Regular Board Meeting  
Colfax-Mingo Jr/Sr High School Media Center  
Monday, August 19, 2019

1. Call regular meeting to order and determination of quorum: President Patrick Utz called the meeting to order at 6:00 pm. Present: Mary Poulter, Chet Williams, Brandie Gean, Jan Myers, Doug Van Dyke, Mardell Tomlonovic. Administrators present: Superintendent Anderson, Principal Summy, and Principal Jones.
2. Approval of Agenda: Tomlonovic moved, Poulter seconded to approve the agenda as presented. Motion carried 7-0.
3. Public Hearing: No written or oral comments were received in regards to the continued participation in the Instructional Support Program.
4. Recognition of Guests: None registered.
5. Celebrations: Congratulations to softball and baseball athletes who made the all-conference teams.
6. Administration Reports: Elementary: Upgrades to the restroom facilities, Back-to-School Tuesday evening, some deteriorating outside doors replaced, classroom door locks will be upgraded soon. Thank you to Teen Challenge and the City for the installation of the new playground equipment and woodchips. The preschool playground has been expanded. The school-wide Positive Behavior Interventions will be distributed to staff and parents so all have the same information on the process and rules. Jr/Sr High: Wednesday is Welcome Back Night. Junior high students completed their courses during two sessions this summer. Advisory has been incorporated into Check In/Check Out sessions this year. At the next meeting, an update on Senior Exit interviews and the trip to Europe. There will be a group going to Lapa dos next summer.
7. Superintendent's Report: An all-staff photo will be posted on the website. September 10, polls will be open to vote to consider the revised Revenue Purpose Statement. November 5 has been set for the bond referendum for additions and improvements to the high school athletic facilities. He engaged staff in priority-identifying activities, the para-educators had behavioral training. There was discussion on class size limits. Enrollment is up, and there may be a need to add a third section of kindergarten, and also another computer order. He is pursuing information for a parent who may pay tuition for their student to attend CMCS. Several topics regarding acquisition of city park for athletic project: how much of that land will be needed, could there be a cooperative effort to assist with disc golf relocation, and also tennis court upgrades. The district will need to retain a different physical therapy firm for the athletic events. He has located a firm in Des Moines who will be in attendance at all athletic events, and also provide additional programs during the week. He is considering continuing the assignment of a Strength Coach for a fall, winter and spring session, similar to the Strength Coach retained for the summer program. This will enable coaches to rotate through the program in their off seasons. There may be a need for additional September meetings to build board goals and for bond referendum work.
8. Consent Agenda
  - 8.1. Myers moved, Tomlonovic seconded to approve the minutes of the 7/15 regular board meeting and the 7/24 special board meeting. Motion carried 7-0.
  - 8.2. Myers moved, Williams seconded to approve the August 2019 payables. Motion carried 7-0.
  - 8.3. Tomlonovic moved, Williams seconded to approve the June 2019 financials as presented. Motion carried 7-0. Discussion regarding Activity Fund revenues, uniform purchases, and Athletic Booster contributions.
9. Action Items
  - 9.1. Gean moved, Myers seconded to approve the recommendation to deny an open enrollment request that was received after the deadline. Motion carried 7-0.
  - 9.2. Personnel  
Van Dyke moved, Poulter seconded to approve the resignation of Amy Berkey as nutrition assistant effective immediately, and the hire of Meghan Hernandez as nutrition assistant for the 2019-2020 school year. Motion carried 7-0.

- 9.3. Poulter moved, Van Dyke seconded to approve the petition language for the November 5, 2019 bond referendum as presented. Motion carried 7-0.
- 9.4. Van Dyke moved, Poulter seconded to approve the resolution to Consider Continuation in the Instructional Support Program for five years, through June, 2026; and a 10% levy rate, a combination of property tax and income surtax. Motion carried 7-0.
- 9.5. Tomlonovic moved, Williams seconded to approve the purchase of a ten-passenger van for \$32,601.70 through the state purchase program. Motion carried 7-0. The van will be used for the preschool route and student athletic and field trips.
- 9.6. Poulter moved, Tomlonovic seconded to approve the recommendation that the 2019-2020 level investigative teams remain as is stated in 400 series in board policy. Motion carried 7-0.
- 9.7. Williams moved, Tomlonovic seconded to approve September 9 at 6 pm for a work session to study board goals. Motion carried 7-0.
- 9.8. There were no contracts or agreements to approve at this meeting.
10. Discussion
  - 10.1. The Scharnweber firm was on site this week to do the necessary structure welding and reinforcements in preparation for the new HVAC gym unit. Restroom upgrades are in process at the elementary. The three-story building and the gym at the Mingo site have been tested for asbestos. The report is pending. The paperwork for the purchase of the property at 121 North League Road is being processed by the attorneys.
  - 10.2. Information on the Revenue Purpose Statement will be presented along with information on the upcoming November 5 bond referendum. The Board reviewed the notice that will be published in the Tribune. The Board will man tables at the Elementary and Jr/Sr High open houses to inform the public of these two upcoming events.
  - 10.3. The Board received the necessary forms for board candidacy positions. Director Districts open this year are #2, #3, #4 and #6. Candidate papers are to be submitted to Board Secretary Hodgson by 5:00 pm on Thursday, September 19.
  - 10.4. The Board reviewed the current board goals, and will consider updates to these at the September 9 work session. Superintendent Anderson suggested they consider goals around growth, training, the Board's work together, and evaluation criteria and forms for the Superintendent.
  - 10.5. Superintendent Anderson introduced a job description for a proposed Webmaster/Social Media Manager position to ensure the new website is kept current and that students are involved in the production of the website. He will bring more information, including a stipend for this position, to the September board meeting.
  - 10.6. The Board heard a report on a possible new soccer league that may be formed by five neighboring school districts. It would be a new, stand-alone team with its own mascot and colors. Students would letter with their own school. Uniform and coaching expenses would be split between all teams. Discussion will continue.
  - 10.7. Board member Poulter will not be serving as IASB delegate this year, and another board member should be consider taking up this position. This will be on the September agenda.
  - 10.8. Board Take-Away  
Several positive, progressive events are taking place: increased enrollment, continuing the ISL, the RPS and athletic bond referendum, the preschool program, and the playground equipment. Good luck to the staff, students and the administration on the start of school.
11. Adjournment: Van Dyke moved to adjourn. Motion carried 7-0. Time: 7:47 pm.

APPROVAL

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Patrick Utz, Board of Directors President

ATTEST

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Debra A. Hodgson, Board of Directors Secretary