

Colfax-Mingo Community School District
Board of Directors Regular Board Meeting
Colfax-Mingo Jr/Sr High School Media Center
Monday, November 18, 2019

1. Call regular meeting to order and determination of quorum: President Patrick Utz called the meeting to order at 6:00 pm. Present: Mary Poulter, Chet Williams, Brandie Gean, Doug Van Dyke, Mardell Tomlonovic. Jan Myers arrived at 6:10 pm. Administrators present: Superintendent Anderson, Principal Summy and Principal Jones.
2. Approval of Agenda: Tomlonovic moved, Gean seconded to approve the agenda as presented. Motion carried 6-0.
3. Consent Agenda
 - 3.1. Gean moved, Poulter seconded to approve the minutes of the 10/21 regular board meeting and the 11/11 special board meeting. Motion carried 6-0.
 - 3.2. Williams moved, Poulter seconded to approve the November 2019 payables. Motion carried 6-0.
 - 3.3. No financials presented.
4. Action Items: None
5. The Board appointed Superintendent Anderson as Temporary Chair of the Board.
6. The Board reviewed the November 5, 2019 election results. Highlights: Jan Myers, Mary Poulter, Mardell Tomlonovic and Dawn Gibson were elected to serve as School Board Members for four-year terms ending November 2023, and voters elected to authorize General Obligation Bonds in an amount not to exceed \$12,000,000 to provide funds to construct, build, furnish, and equip an addition to the existing high school building, including a gymnasium, fitness/weight room, and wrestling room, and related remodeling; and to construct, build, furnish, and equip an athletic stadium and improve the site by a margin of 76.7%.
7. Van Dyke moved the adjournment of the 2018-2019 school board sine die. Motion carried 6-0. Time 6:05 pm.
The Board acknowledged the services of out-going board member Brandie Gean, who served from 2015 to current. She is recognized for fulfilling the standards of Colfax-Mingo school board members, to include reflecting the attitudes and beliefs of the district, hard work, integrity and merit, and keeping the best interest of children and their educational programs as the key focus. Thank you, Brandie!

Colfax-Mingo Community School District
Organizational Board of Directors Meeting
Colfax-Mingo Jr/Sr High School Media Center
Monday, November 18, 2019

1. CALL TO ORDER: Temporary Chairperson Superintendent Anderson presided at the opening of the annual meeting at 6:23 pm.
2. Board Secretary Hodgson delivered the oath of office to Myers, Poulter, Tomlonovic and Gibson.
3. Temporary Chairperson Superintendent Anderson called for nominations for Board President.
Myers moved to nominate Patrick Utz as Board President for the 2019-2020 school year.
Nominations ceased. On the motion of Utz for board president: Motion carried 7-0.
Board Secretary Hodgson delivered the oath of office to Board President Utz.
President Utz assumed the chair of Board President.
4. President Utz called for nominations for Board Vice-President.
Utz moved to nominate Chet Williams as Board Vice-President for the 2019-2020 school year.
Myers moved to nominate Mardell Tomlonovic as Board Vice-President for the 2019-2020 school year.
Nominations ceased.

Ballots were submitted to Board Secretary Hodgson for the Vice-President position. Tally results: Four votes cast for Chet Williams. Three votes cast for Mardell Tomlonovic.

Williams assumed the chair of Board Vice-President.

Board Secretary Hodgson delivered the oath of office to Board Vice-President Williams.

The Board thanked Tomlonovic for her service as an officer of the Board this past year.

5. Approval of Agenda: Tomlonovic moved, Myers seconded to approve the agenda as presented. Motion carried 7-0.
6. Recognition of Guests: None presented.
7. Administration Reports:
 - Elementary: The PTA has sponsored one book for each elementary student, in addition to \$50 to each teacher for classroom materials. Thank you to the PTA for this wonderful support! Current projects: preschool Desk Audit near completion; assistive technology for text-to-speech (and vice versa) support; Junior Biz Town November 26; 5th/6th grade Fine Arts Program on December 19.
 - Jr/Sr High: ACT testing for Juniors December 14. Early graduates: Kaylea Edwards, Judd Pierce, Summer Weber. All are enrolled in post-secondary programs.
 - Special Education: Tina Ross presented information on the IEP process that builds a program that leads students to self-sufficiency. Future presentations will build on this until the entire IEP process has been presented to the board.
 - Behavioral Intervention: Tara Surprenant presented data for K-6 and 7-8 grades: systems, practices and data for both students and staff to integrate into student and curriculum goals and vision, restorative practices, and how the Student Leadership Team is helping to lead these initiatives.
8. Superintendent's Report: Superintendent Anderson congratulated Principal Jones, Jr/Sr High Band and Chorus Director Grant, and Elementary Band and Chorus Director Stark, along with all staff, for the memorable Veterans' Day program created to honor area veterans last week. Snow removal contractors had been notified, and Dickerson's is his choice for service and accommodations for the district. Jenn Snyder has been attending on-site training to prepare for the launch of the new website in January. He has worked with Athletic Director Hume, and Athletic Booster Warrick and Treasurer Teed to develop budgets and guidelines for the activity fund accounts. The City of Colfax has inquired if school students would create some art work around the city. Elementary Art Instructor Drew Otto has agreed to spearhead such projects with his students. He plans to speak with the City of Mingo regarding the same. The ISASP scores will be posted on Friday, and Superintendent Anderson will provide samples in his weekly update.
9. Action Items
 - 9.1. Personnel

Tomlonovic moved, Myers seconded to approve the hire of Drew Otto as assistant varsity wrestling coach for the 2019-2020 season. Motion carried 7-0. There are over forty athletes, boys and girls, in the sport this winter. Additional staff is needed to cover practices and events. The need for this position will be reviewed annually.
 - 9.2. Poulter moved, Williams seconded to approve the recommendation to consider the resolution fixing the date for a hearing on the proposed issuance of approximately \$9,000,000 school infrastructure Sales, Services and Use Tax Revenue bonds as Monday, December 16, 2019 at 6:00 pm. Motion carried 7-0.
 - 9.3. Myers moved, Poulter seconded to approve the Engagement Letter with Piper Jaffray for services required to sell 2020 Sales Tax Revenue Bonds, for a fee of 1.10% of the par amount of bonds sold, or .90% if sold local. Motion carried 7-0.
 - 9.4. Tomlonovic moved, Gibson seconded to approve the Preliminary Loan Participant Package for interested bidders for the 2020 Sales Tax Revenue Bonds. Motion carried 7-0. Final dates in the Proposal will be established after board action this evening.
 - 9.5. Tomlonovic moved, Williams seconded to approve the Amended Dissemination Agent Agreement with Piper Jaffray for General Obligation Bonds scheduled to be sold in 2021 for a fee of \$1,000. Motion carried 7-0.

- 9.6. Poulter moved, Tomlonovic seconded to approve the Financial Services Agreement with Piper Jaffray for the sale of 2020-2022 General Obligation Bonds for a fee of .3% of the par amount of securities issued, and reimbursable expenses up to \$2,500. Motion carried 7-0.
- 9.7. Myers moved, Tomlonovic seconded to approve the Engagement Letter with Ahlers Law for services required to sell 2020 Sales Tax Revenue Bonds at a fee not to exceed \$18,000, unless circumstances require adjustments and are mutually agreed to, and reimbursable expenses not to exceed \$500. Motion carried 7-0.
- 9.8. Tomlonovic moved, Poulter seconded to approve the list of early graduates for 2019-2020 as presented by Principal Jones. Motion carried 7-0.
- 9.9. Special Board Meeting Dates
 - 9.9.1. Gibson moved, Tomlonovic seconded to approve Monday, January 13 as the regular board meeting date. Motion carried 7-0. Moved from the 20th due to school event conflicts.
 - 9.9.2. Tomlonovic moved, Myers seconded to approve Thursday, January 30, 4 pm, as a special board meeting date to take action on legal documents regarding the 2020 Sales Tax Revenue Bonds and documents regarding General Obligation Bonds. Motion carried 7-0.
 - 9.9.3. Poulter moved, Myers seconded to approve Monday, February 24 as the regular board meeting date. Motion carried 6-1. Nays-Van Dyke. Moved from 17th due to holiday and no school.
 - 9.9.4. Poulter moved, Tomlonovic seconded to approve Monday, March 23 as the regular board meeting date. Motion carried 7-0. Moved from 16th due to spring break and no school.
- 9.10. Williams moved, Poulter seconded to approve the job description presented for an Operations and Maintenance Director. Motion carried 6-1. Nays-Van Dyke. Discussion included candidate skills, comprehensive salary and benefit package, and budgeting for the position. Superintendent Anderson suggested an interview committee to include a board member, along with pertinent staff and others.
- 9.11. Poulter moved, Van Dyke seconded to approve the STRIVE contract for a student as presented. Motion carried 7-0.
10. Discussion
 - 10.1. Superintendent Anderson reviewed the district's early retirement package and offered suggestions for modifications. The Board will continue discussion on this, and also when to offer a package.
 - 10.2. The Board will retain training and assistance to develop a superintendent evaluation tool and process. This will be part of a future board meeting or work session.
 - 10.3. The Board reviewed the proposed construction schedule and draw schedule provided by the DLR Group. Schematic design, site tours, and design development will take place from present to approximately March. Pre-grading and construction may be bid separately, as this could allow pre-grading to begin early spring, and then the stadium construction would follow.
 - 10.4. The Board reviewed current committees and assignments. Purpose, estimated number of meetings, and assignments will be determined.
 - 10.5. Board Take-Away
11. Adjournment: Van Dyke moved to adjourn. Motion carried 7-0. Time: 8:02 pm.

APPROVAL _____
 Patrick Utz, Board of Directors President

ATTEST _____
 Debra A. Hodgson, Board of Directors Secretary

Mr. Anderson – I also want to review the DLR Proposed Schedule with you.